



Cerro Gordo County Board of Health  
Thursday, February 8, 2024  
MINUTES

Present: Lisa Koppin, Chair  
Dr. Tonya Gray, Vice Chair  
Dave Moore  
Jodi Draper

Absent: Lori Ginapp

Staff: Kara Vogelsson, Public Health Director  
Karen Crimmings, Disease Prevention Manager  
Andrea Turnbull, Home Care Manager  
Lisa Losen, Home Care Aide Manager  
Jodi Willemsen, Environmental Health and Preparedness Manager  
Kelli Gerdes, Population Health Manager  
Jenna Heiar, Research, Innovation, and Education Manager  
Marcy Strasheim, Administration Manager  
Lynne Gardner-Almond, Environmental Health Specialist I  
Daniel Ries, Senior Environmental Health Specialist  
Lauren Hunt, Housing Project Specialist

The meeting was called to order at 12:00 p.m.

Introduction & Recognition of Guests:

Lauren Hunt, Housing Project Specialist, was introduced to board members.

A motion to approve the February 8, 2024, agenda was made by Dave Moore, second by Tonya Gray. Motion passed.

A motion to approve January 11, 2024, minutes was made by Tonya Gray, second by Jodi Draper. Motion passed.

Staff Presentation:

Lynne Garner-Almond, Environmental Health Specialist I and Daniel Ries, Senior Environmental Health Specialist, provided the board with an overview of data illustrating complaints made against retail food facilities in Cerro Gordo County over the last five years. The board and

staff discussed the findings, and the board requested national and state statistics on retail food facility complaints.

Old Business:

- a. Action Items:
  - i. None
- b. Discussion Items:
  - i. None

New Business:

1. Action Items:

- a. Consider Quarter 2 Department Reports for Approval:
  - i. A motion to approve quarter two department reports was made by Jodi Draper, second by Tonya Gray. Motion passed.
- b. Consider Gift Card Policy for Approval:
  - i. A motion to approve the Gift Card Policy so long as it mirrors any existing county gift card policy and states that gift cards are purchased in accordance with grantor requirements was made by Dave Moore, second by Jodi Draper. Motion passed.

2. Discussion Items:

- a. Finance Update:
  - i. Budget through December:
    - 1. Marcy Strasheim provided the board an overview of department expenditures and revenue through December 2023.
  - ii. Fiscal Year 2025 Budget Progress:
    - 1. Kara Vogelson updated the board she will be presenting the department's budget to the Board of Supervisors on February 16, 2024.
  - iii. Audit Results:
    - 1. Kara Vogelson provided the board with an overview of the 2023 audit findings.
- b. Quarter 2 Department Customer Satisfaction Report:
  - i. Marcy Strasheim provided an overview of the quarter two customer satisfaction report.
- c. Quarter 2 Integrated Management Report:
  - i. Marcy Strasheim provided an overview of the quarter two integrated management report.
- d. Childcare Vaccine Audit Results:
  - i. Karen Crimmings provided the board with an overview of the 2023 vaccines audit results of county schools and childcare facilities.
- e. Medical Provider Update:

- i. Tonya Gray informed the board she is working through reviewing and signing standing orders for the immunization and STI clinic. She has reviewed the 2024 immunization schedule and is starting to read the laboratory recommendations for diagnosing syphilis that was recently published by the CDC.
- f. Manager Highlights:
  - i. Division managers provided updates and highlights on activities within their divisions.

A motion to adjourn was made by Dave Moore, second by Jodi Draper. Board adjourned at 1:11 pm.

The next Board of Health meeting is scheduled for Thursday, April 11, 2024, at 12:00 p.m.

Adopted by the Board on 4-11-24  
(Date of meeting)

  
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(Signature of Presiding Officer)