



Cerro Gordo County Board of Health  
Thursday December 15, 2022  
MINUTES

Present: Dave Moore, Vice Chair  
Lisa Koppin  
Tim Latham

Absent: Jodi Draper, Chair  
Tonya Gray, MD

Staff: Kara Vogelsson, Public Health Director  
Karen Crimmings, Disease Prevention Manager  
Lisa Losen, Home Care Aide Manager  
Kelli Gerdes, Population Health Manager  
Jodi Willemsen, Environmental Health and Preparedness Manager  
Patti Lahr, Finance Officer  
Andrea Turnbull, Home Care Services Manager  
Alyse DeVries, Research, Innovation, and Education Manager  
Brandy Choate, Administrative Aide

Guest: Ken Bahls, Cerro Gordo County IT Director

Meeting was called to order at 12:00 p.m.

Board members were introduced to Ken Bahls, Cerro Gordo County IT Director.

Lisa Koppin read the department's mission and vision and value statements.

An award for service was presented to Karen Crimmings for 20-years.

Motion to approve December 15, 2022, agenda was made by Tim Latham, second by Lisa Koppin. Motion passed.

Motion to approve October 6, 2022, minutes was made by Lisa Koppin second by Tim Latham. Motion passed.

Old Business: 1. Action Items:  
a. None

2. Discussion Items:

- a. None

New Business:

1. Action Items:

- a. Approve the quarter 1 Department reports. Discussion topics included Healthy Homes Repair Program goals, Tattoo facilities inspections and complaints, and VFC Immunizations. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- b. Approve the quarter 1 Quality Improvement report. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- c. Approve quarter 1 Integrated Management report. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- d. Approve the quarter 1 Customer Satisfaction report. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- e. Approve the FY 2024 budget. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- f. Approve the HIPAA manual. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- g. Approve the Personnel Manual. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- h. Approve the IT Policy. Protection of CG Public Health data was discussed. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
- i. Approve the Diversity, Equity, Inclusion Pledge. A motion was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.

2. Discussion Items:

- a. Establish a January organization meeting to determine meeting dates and times. Kara Vogelsson provided a summary.
- b. Six-Member Board of Health:  
This item was not discussed.
- c. Budget update: Kara provided a brief update on the October budget.

- d. Respiratory Illness update: Karen provided an update on the status of respiratory illnesses in our area.

A motion to adjourn was made by Tim Latham, second by Lisa Koppin. Board adjourned at 12:30 p.m.

The next Board of Health meeting will be January 26, at 12:00 p.m.

Respectfully Submitted,

*Brandy Choate*

Brandy Choate

Adopted by the Board on \_\_\_\_\_

(Date of meeting)

\_\_\_\_\_

(Signature of Presiding Officer)