



Cerro Gordo County Board of Health
Thursday, February 3, 2022
MINUTES

Present: Dave Moore, Vice Chair
Lisa Koppin
Tonya Gray, MD
Tim Latham

Absent: Jodi Draper, Chair

Staff: Kara Vogelson, Interim Public Health Director
Karen Crimmings, Disease Prevention Manager
Jodi Willemsen, Environmental Health & Preparedness Manager
Lisa Losen, Home Care Aide Manager
Kelli Gerdes, Population Health Manager
Patti Lahr, Finance Officer
Brandy Choate, Administrative Aide
Marcy Strasheim, Finance & Operations Coordinator
Cassidy Flory, Public Health Specialist
JD Sliger, Environmental Health Specialist

Meeting was called to order at 12:00 p.m.

Board members were introduced to Cassidy Flory, Public Health Specialist and JD Sliger, Environmental Health Specialist.

Lisa Koppin read the department's mission and vision and value statements.

A 20-year service award was presented to Kara Vogelson.

Motion to approve February 3, 2022, agenda with the addition of adding item f. Ragbrai under new business, action items was made by Tim Latham, second by Lisa Koppin.
Motion passed.

Motion to approve January 6th, 2022 minutes was made by Tim Latham second by Tonya Gray.
Motion passed.

Motion to approve January 21st, 2022 minutes was made by Tim Latham second by Lisa Koppin. Motion passed.

JD Sliger, Environmental Health Specialist provided an overview of the department's waste water/septic system installation program.

Old Business: 1. Action Items: None
 2. Discussion Items: None

New Business:

1. Action Items:
 - a. Approve FY2023 budget with 4% salary increase:
The Cerro Gordo County Board of Supervisors requested a budget proposal to include a 4% salary increase for all, as a result the newly proposed FY 2022-2023 budget is requesting a 4.53% increase in tax support money from the Board of Supervisors over last year's asking. Projected expenses for 2022-2023 are \$5,430,395 with projected revenue of \$3,167,990. Tax support requested is \$2,232,215 and \$30,190 of the department's fund balance will be used to balance the budget. A motion to approve FY 22-23 budget was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
 - b. Approve Personnel Policy Manual:
A motion to approve the updates to the personnel policy manual was made by Lisa Koppin, second by Tonya Gray. Motion passed unanimously.
 - c. Approve COVID 19 Positive Sick Time for new employees' policy:
A motion to rewrite this policy to be more inclusive of other contagious illnesses requiring quarantine and present at the next meeting was made by Tim Latham, second by Lisa Koppin. Motion passed unanimously.
 - d. Approve Health Director Recruitment process:
A motion to approve Tom Meyer, Chief Administrative Officer for Cerro Gordo County will collect all applications and screen applicants to narrow down the applicant pool; Meyer will present qualified applicants to the board chair for review; the interview team will consist of at least 2 board members and 3

management staff was made by Tim Latham, second by Tonya Gray. Motion passed unanimously.

- e. Approve Staff Assignments to meet Medicare condition of participation:

A motion to update key personnel of administrator to Kara Vogelsson, Interim Public Health Director was approved by Lisa Koppin, second by Tim Latham. Motion passed unanimously.

- f. Ragbrai:

Kara Vogelsson provided the Board with an update on the department's involvement in preparation for Ragbrai. The board requested an update on department Ragbrai activity at subsequent board meetings.

2. Discussion Items:

- a. Quarter 2 Customer Satisfaction Report:

Kara Vogelsson provided a summary of the report.

- b. Medical Provider Update:

Tonya Gray provided a brief update on medical provider activities.

- c. COVID Update:

Karen Crimmings provided a brief update on the department's COVID activities.

- d. Management Updates:

Managers provided an update on current division activities.

A motion to adjourn was made by Tim Latham, second by Lisa Koppin. Board adjourned at 12:59 p.m.

The next regular Board of Health meeting is scheduled for Thursday, April 7, 2022, at 12:00 p.m.

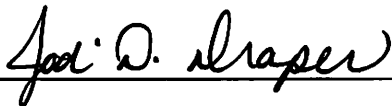
Respectfully Submitted,

Marcy Strasheim

Adopted by the Board on

4/28/2022

(Date of meeting)



(Signature of Presiding Officer)