



Cerro Gordo County Board of Health
Thursday, June 18th, 2020
MINUTES

The Cerro Gordo County Board of Health hosted their meeting via Microsoft teams, the public was provided access to the meeting via telephone number 641-351-6358.

Present: Jodi Draper, Chair
Dave Moore, Vice Chair
Chris Watts
Lisa Koppin
Tonya Gray, MD

Staff: Brian Hanft, MPH, REHS, Director of Public Health
Kara Vogelsson, MHA, CPH, Research, Innovation & Education Manager
Jodi Willemsen, Environmental Health & Preparedness Manager
Karen Crimmings, RN, CIC, Disease Prevention and Health Promotion Manager
Andrea Turnbull, RN, BSN, Home Care Services Manager
Patti Lahr, Finance Officer
Jeremy Otto, Marketing & Public Information Officer

Guest: Betty Krones, RN, Disease Prevention Specialist
Katelyn Nicholson, RDN, Public Health Dietician

Meeting was called to order at 12:03 pm.

Board members were introduced to new staff.

Lisa Koppin read the department's mission and vision statements.

Motion to approve June 18th, 2020 agenda was made by Chris Watts, second by Lisa Koppin.
Motion passed.

Motion to approve May 15th, 2020 meeting minutes was made by Tonya Gray, second by Lisa Koppin. Motion passed.

Director of Public Health, Brian Hanft updated the board on recent department successes and

good news.

Presentations: Betty Krones, RN, Disease Prevention Specialist presented an annual update of the Personal Responsibility Education Program (PREP) that she oversees; Krones provided an overview of the curriculum she teaches as well as the service learning projects her groups have completed this year.

Katelyn Nicholson, RDN, Public Health Dietitian provided an overview of the department's nutrition programs.

Old Business:

1. Action Items:
None
2. Discussion Items:
 - a. Building: Phase 2 and 3 Construction- Director of Public Health Hanft shared details on completing Phase 2 of construction.

New Business:

1. Action Items:
 - a. Adoption of the Procurement, Fraud and Personal Identifiable information County Policies:
A motion to approve the procurement, fraud and personal identifiable information policies was made by Chris Watts, second by Lisa Koppin. Motion approved.
 - b. Home Care Aide Pay Restructure -Proposal
A motion to approve Director of Public Health Hanft's proposal for Home Care Aide pay restructure was made by Chris Watts, second by Dave Moore. Motion passed.
2. Discussion Items:
 - a. Board of Health and Medical Director Job Description Review: Director of Public Health Hanft and board members discussed and reviewed job descriptions.
 - b. Complain Process for Health Director and Board of Health Update: Tom Meyer is still working on a process and will present to the board soon.
 - c. Electronic Board Packets: The board would like packets to continued to be mailed to their homes prior to meeting dates.

Management Team/Director Dialogue: Video recordings of board meetings will be posted to the department's website.

A motion to adjourn was made by Dave Moore, second by Lisa Koppin. Board adjourned at 1:35pm.

The next Board of Health meeting is scheduled for Thursday, August 20th at 12:00pm.

Respectfully Submitted,

Marcy Strasheim

Adopted by the Board on 8/20/20
(Date of meeting)

A handwritten signature in black ink, appearing to read 'Marcy Strasheim', written over a horizontal line.

(Signature of Presiding Officer)