



*Cerro Gordo County*  
*Department of Public Health*

Cerro Gordo County Board of Health  
Friday, April 26th, 2019  
MINUTES

Present: Mark Johnson, MD, Chair  
Kristy Marquis, Vice Chair  
Chris Watts  
Jodi Draper

Absent: Barb Kellogg, Secretary

Staff: Brian Hanft, Director of Public Health  
Stacy Parcher, Finance & Administration Service Manager  
Jodi Willemsen, Acute Infectious Disease, Epidemiology and  
Preparedness Service Manager  
Valerie Conklin, RN, BSN, Family & Community Health Service Manager

Guest: Alyse DeVries, Public Health Strategist  
Jessica Stonecypher, Home Care Aide

Meeting was called to order at 12:31pm

Agenda: A motion to approve April 26th, 2019 agenda was made by Chris Watts,  
second by Kristy Marquis. Motion approved.

Minutes: A motion to approve minutes from March 25<sup>th</sup>, 2019 meeting was made  
by Kristy Marquis, second by Jodi Draper. Motion passed.

Old Business:

None

## **New Business:**

### **1. Action Items**

#### **a. Approve FY 18-19 Budget Amendment:**

Stacy Parcher presented an overview of the budget amendment. Original budgeted revenue without tax dollars was \$3,392,476; new internal projected revenue of \$3,505,371 shows the addition of a \$100,000 cushion and a slightly higher projected departmental revenue difference of \$12,895. Adding approved tax dollars of \$1,759,730 and a fund balance need of \$323,254 equals a total projected revenue budget of \$5,588,355 for FY 18-19.

Original budgeted expenses were \$5,297,671; the amendment shows spending will be closer to \$5,588,355. New projected expenses include a \$100,000 cushion with the same \$100,000 revenue increase offset. In a true measurement without the cushion, the department as a whole is showing an increase in expenses of \$190,684.

A motion to approve FY 18-19 budget amendment was made by Kristy Marquis, second by Jodi Draper. Chris Watts abstained. Motion passed.

#### **b. Approve DNR Septic Contract Agreement:**

Brian Hanft provided a brief overview of the Septic Contract Agreement. A motion to approve the agreement was made by Jodi Draper, second by Chris Watts. Motion passed.

#### **c. Approve Medicare Revalidation Organization Letter:**

Stacy Parcher provided a brief explanation of the Medicare revalidation process and the purpose of the letter. Motion to approve the Medicare organization letter was made by Jodi Draper, second by Kristy Marquis. Motion Passed.

### **2. Discussion Items**

#### **a. Mohawk Square- DHS Vacating 1<sup>st</sup> Floor:**

Brian Hanft informed the board the 1<sup>st</sup> floor of Mohawk Square will have a vacancy at the end of June. Hanft, share his thoughts on relocating the health Department to the 1<sup>st</sup> floor and recommended that the Health Department remain at its current 3<sup>rd</sup> floor location.

#### **b. United Healthcare Leaving Iowa:**

Brian Hanft and Valerie Conklin provided feedback on United Healthcare leaving the MCO network and the impact it will have on Family and Community Health services.

Core Team Dialogue:

- Valerie Conklin shared that our Home Care services were voted number one in the Globe Gazette's reader's choice for the first time.
- Jodi Willemsen share that herself and other staff continue to work on Public Health ready.

Core team was adjourned at 1:06pm.

Health Director/Board of Health Discussion:

Hanft offered a recap of the previous month and discussed progress internally to make organizational change.

Health Director and Deputy Directors were adjourned at 1:30pm.

Board of Health Discussion:

None

Board of Health meeting was adjourned at 1:31pm.

Next Board of Health meeting is June 21st, 2019 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Barb Kellogg', with a large, stylized flourish extending from the end.

Barb Kellogg  
Secretary For BK