



Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health
Friday, February 15, 2019
MINUTES

- Present:** Mark Johnson, MD, Chair
Kristy Marquis, Vice Chair
Barb Kellogg, Secretary
Chris Watts
Jodi Draper
- Staff:** Brian Hanft, REHS, MPA, Environmental Health Service Manager
Cathy Gomez, MBA, Finance & Administration Service Manager
Karen Crimmings, RN, CIC, Chronic Disease Prevention & Health Promotion Service Manager
Jodi Willemsen, Acute Infectious Disease, Epidemiology and Preparedness Service Manager
Kara Vogelson, MHA, CPH, Organizational Development and Research Manager
Kelli Gerdes, EP-C, Health Promotion Manager
- Guest:** Emily Dunbar, Public Health, Hospital and EMS Preparedness Program Coordinator

Meeting was called to order at 12:32pm.

- Agenda:** A motion to approve February 15th, 2019 agenda was made by Chris Watts, second by Barb Kellogg. Motion approved.
- Minutes:** Minutes were approved for January 4th, 25th, 28th, February 1st, 2019 meetings with a motion by Barb Kellogg, second by Chris Watts. Motion passed.
- Service Award:** Marcy Strasheim, Administrative Operations & Business Support Assistant was given an award for 5 years of service.

Old Business:

None

New Business:

1. Action Items
 - a. Approve FY 18-19 Quarter 2 Reports:
Motion to approve Quarter 2 reports was made by Barb Kellogg, second by Jodi Draper. Motion passed.
 - b. Approve Updated Grants to Counties policy:
Brian Hanft & Emily Dunbar provided a brief summary of the updates to the Grants to Counties policy. Motion to approve the updated Grants to Counties policy was made by Barb Kellogg, second by Chris Watts. Motion passed.
 - c. Approve Inter-Agency Agreement for Environmental Health Coverage for Emergency and Non-Emergency Services:
Brian Hanft & Emily Dunbar provided a brief summary of the Inter-Agency Agreement. Motion to approve the agreement was made by Kristy Marquis, second by Barb Kellogg. Motion passed.
 - d. New Health Director Appointment:
A motion to appoint Brian Hanft as Director of Cerro Gordo County Department of Public Health, effective March 29, 2019 at 4:30pm was made by Chris Watts, second by Barb Kellogg. Motion unanimously approved.
2. Discussion Items
 - a. Quality Improvement Quarter 2:
Kara Vogelsson provided a brief summary of quarter 2 report.
 - b. Integrated Management Quarter 2 Report:
Kara Vogelsson provided a brief summary of quarter 2 report.

Core Team Dialogue

None

Core Team was adjourned at 12:49pm

Board of Health Discussion:

Board members discussed how they could best support the transition between Health Directors; discussed how the Board can foster relationships while moving forward and still consider what would be best for the future direction of the department.

Deputy Health Director/ Board of Health Discussion:

Board members shared with Brian Hanft that they feel strongly that he is the best choice out of a very competitive field of candidates for the Health Director position and he has the full support of the board.

Deputy Health Director adjourned at 1:19

Board of Health meeting was adjourned at 1:20pm.

Next Board of Health meeting is March 8th, 2019 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Barb Kellogg', with a stylized flourish at the end.

Barb Kellogg
Secretary