



Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health
Friday, December 21st, 2018
MINUTES

Present: Mark Johnson, MD, Chair
Kristy Marquis, Vice Chair
Sydney Bermel, Secretary
Chris Watts
Barb Kellogg

Staff: Ron Osterholm, Health Director
Brian Hanft, REHS, MPA, Environmental Health Service Manager
Cathy Gomez, MBA, Finance & Administration Service Manager
Karen Crimmings, RN, CIC, Chronic Disease Prevention & Health
Promotion Service Manager
Jodi Willemsen, Acute Infectious Disease, Epidemiology and
Preparedness Service Manager
Valerie Conklin, RN, BSN, Family and Community Health Service Manager
Kara Vogelsson, MHA, CPH, Organizational Development and Research
Manager
Kelli Gerdes, EP-C, Health Promotion Manager

Meeting was called to order at 12:33pm.

Agenda: A motion to approve December 21, 2018 agenda was made by Chris
Watts second by Barb Kellogg. Motion approved.

Minutes: Minutes were approved for November 16, 2018 meeting with a motion
by Barb Kellogg second by Kristy Marquis. Motion passed.

Old Business:

1. Action Items
 - a. None
2. Discussion Items
 - a. None

New Business:

- 1. Action Items**
 - a. Approve the Natural Resource and Outdoor Recreation Trust Fund Statement: A motion to approve the Natural Resource and Outdoor Recreation Trust Fund Statement was made by Chris Watts, second by Barb Kellogg. Motion approved.**
 - b. Approve Financial Officers for First Citizens Credit Card: A motion to approve Marcy Strasheim and Cathy Gomez as Financial Officers on the First Citizens Business Credit Card was made by Barb Kellogg, second by Sydney Bermel. Motion approved.**
 - c. Adopt & Appoint Administrator ,Clinical Manager, and QUAPI for Home Care: A motion to adopt & appoint the Administrator, Clinical Manager and QUAPI for Home care was made by Barb Kellogg, second by Sydney Bermel. Motion approved.**
 - d. Approve Comprehensive Assessments Collaboration: A motion to approve the Comprehensive Assessments Collaboration was made by Chris Watts, second by Kristy Marquis. Motion approved.**
- 2. Discussion Items:**
 - a. None**

Core Team Dialogue

None

Core Team was adjourned at 12:50

Health Director/ Board of Health Discussion:

- 1. Action Items**
 - a. Approve FY 19-20 Budget Direction: Health Director outlined budget deficiencies and indicated solutions. The Board did not consider the budget for approval. The Board will take action on the FY 19-20 budget during the January 4, 2019 Board meeting.**
 - b. Approve Direction of H.E.A.L.T.H. for Life: The direction is to disconnect H.E.A.L.T.H. for Life from the Health Department and go independently. By-laws will be changed to reflect the direction and to be approved by the H.E.A.L.T.H. for Life Board. Motion to approve this direction was made by Barb Kellogg, second by Sydney Bermel. Motion approved.**

2. Discussion Items

a. Update on Finance Manager Position: The finance position will be posted before the next Board meeting, preferable to December ending.

b. Next Step to Fill Health Director Position: The Board chose not to select the candidates and requested an internal committee make candidate recommendations to the Board at the next Board meeting. The Board will interview both internal candidates. It was agreed Tom Meyer, HR, Cerro Gordo County would be a non-voting participate on the interview team.

Health Director adjourned at 1:30pm

Board of Health Discussion:

None

Board of Health meeting was adjourned at 1:30pm.

Next Board of Health meeting is January 4th, 2019 at 3:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,



for

**Sydney Bermel, RN, BSN
Secretary**