



# Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health  
Friday, May 12<sup>th</sup>, 2017  
MINUTES

Present: Dr. Johnson, Chair  
Kristy Marquis, Vice Chair  
Barb Kellogg  
Chris Watts

Absent: Sydney Bermel, Secretary

Staff: Ron Osterholm, Health Director  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Linda Read, RN, BSN, Family and Community Health Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manager  
Karen Crimmings, RN, CIC, Chronic Disease Prevention and Health  
Promotion Service Manager  
Jodi Willemsen, Acute Infectious Disease, Epidemiology and  
Preparedness Service Manager  
Kara Vogelson, MHA, CPH, Organizational Development and Research  
Manager  
Kara Ruge, BS, Marketing & Public Information Officer

Guests: Tom Drzycimski, Human Resources  
Peggy Funk, North Iowa Community Action Organization  
Mindy Watters, North Iowa Community Action Organization  
Tammy Gerken, RN  
Melissa Ward, RN

Meeting was called to order at 12:30pm.

Minutes: Minutes were approved for April 21st, 2017 meeting with a motion by  
Chris Watts and second by Kristy Marquis, motion passed.

Presentation North Iowa Community Action Organization:

Peggy Funk and Mindy Watters with North Iowa Community Action  
Organization reviewed the programs and services they offer including I-  
Smile, Maternal Health, Family Planning, Child Health, WIC and 1<sup>st</sup> Five.

Approval of FY 16-17 3<sup>rd</sup> Quarter Reports:

Quarterly reports were approved with a motion by Barb Kellogg and  
second by Kristy Marquis.

Old Business:

1. Action Items
  - a. None
2. Discussion Items:
  - a. Update on New Building Request for Qualification (RFQ) Process: RFQ sent out the week of the 24<sup>th</sup>, due on Friday the 19<sup>th</sup> and will open the following Friday, the 26<sup>th</sup>.

New Business:

1. Action Items:
  - a. Appoint Board of Health member to the RFQ Team: A motion was made by Kristy Marquis to appoint Barb Kellogg to the RFQ team second by Chris Watts. Motion approved.
2. Discussion Items:
  - a. None.

Core Team Dialogue

None.

Core Team was adjourned at 12:41pm.

Health Director/ Board of Health Discussion

Health Director and Tom Dryzcimski, County Human Resources presented the outcome of the Director's Appointed Salary Committee. The Director made the Board aware of FY 17-18 adjustments.

Osterholm presented the Director's appointed positions as a result of Linda's retirement and implementation of the Succession of Command. Linda's position as Senior Public Health Advisor will take on new responsibilities to meet system change and retitled, Regional Development/Public Health Policy Advisor. Kara Vogelsson will fill this position. Assistant Deputy Director of Administrative Operations left vacant with Kara's promotion will be filled by Kelli Gerdes.

Ryan Stephen has been appointed the health department's HIPAA Security Officer and Val Conklin has been appointed HIPAA Privacy Officer for the health department and County.

Health Director was adjourned at 1:15pm.

Board of Health meeting was adjourned at 1:16pm.

Next Board of Health meeting is June 9<sup>th</sup>, 2017 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,



Sydney Bermel  
Secretary