



Cerro Gordo County *Department of Public Health*

Cerro Gordo County Board of Health
Friday, May 11th, 2018
MINUTES

Present: Kristy Marquis, Vice Chair
Chris Watts
Sydney Bermel RN, BSN, Secretary

Absent: Mark Johnson, MD, Chair
Barb Kellogg

Staff: Ron Osterholm, Health Director
Brian Hanft, REHS, MPA, Environmental Health Service Manager
Cathy Gomez, MBA, Finance & Administration Service Manager
Jodi Willemsen, Acute Infectious Disease, Epidemiology and Preparedness Service Manager
Valerie Conklin, RN, BSN, Family and Community Health Service Manager
Karen Crimmings, RN, CIC, Chronic Disease Prevention and Health Promotion Service Manager
Kara Vogelson, MHA, CPH, Organizational Development and Research Manager
Kara Ruge, CCPH, IOM, Marketing & Public Information Officer

Meeting was called to order at 12:30pm.

Minutes: Minutes were approved for April 13th, 2018 meeting with a motion by Sydney Bermel, second by Chris Watts. Motion passed.

Presentation: Betty Kroner, RN, Disease Prevention Specialist presented an annual update of the Personal Responsibility Education Program (PREP) that she oversees; Betty currently teaches Teen Outreach Program (TOP) at the Mason City Alternative High School and Wise Guys to the males at Francis Lauer. Betty provided an overview of the curriculum and service learning projects her groups have completed this year.

Old Business:

1. Action Items
 - a. None.
2. Discussion Items
 - a. Building Progress Update:

Discussion took place on new building plans between board members and health director. The health director addressed questions Chris Watts asked on behalf of the Board of Supervisors.

New Business:

1. Action Items
 - a. Approve FY 17-18 3rd Quarter Reports: Each service section manager provided an overview of their departments report. Motion to approve 3rd Quarter reports was made by Sydney Bermel, second by Chris Watts. Motion passed.
 - b. Approval FY 17-18 Budget Amendment:

Cathy Gomez presented an overview of the budget amendment. Original budgeted revenue without tax dollars was \$3,286,172. New internal projected revenue of \$3,359,226 shows the addition of a \$150,000 emergency cushion and a slightly lower projected departmental revenue difference of \$76,946. Adding approved tax dollars of \$1,731,071 and a fund balance need of \$310,721 equals a total projected revenue budget of \$5,401,018 for FY 17-18.

Original budgeted expenses were \$5,126,441; the amendment shows spending will be closer to \$5,401,018. The largest addition comes in with an added \$200,000 in anticipation of new building estimates and consultations, and a \$150,000 emergency cushion with the same \$150,000 revenue increase offset. In a true measurement without the new building costs and cushion, the department as a whole is showing a reduction in expenses of \$75,423. Motion to approve the budget amendment was made by Sydney Bermel, Chris Watts abstained from voting. Motion was not passed.
2. Discussion Items:
 - a. Quality Improvement 3rd Quarter Report:

Kara Vogelsson presented the report to the board noting the report highlights which projects were introduced and which projects are still being worked on.
 - b. Customer Satisfaction 3rd Quarter Report:

Kara Vogelsson presented the report to the board noting these results help the department maintain a certain level of service to clients as well as shows opportunities for improvements.

Core Team Dialogue

None.

Core Team was adjourned at 1:45pm.

Health Director/ Board of Health Discussion:

Expanded discussion on the new building and none voted budget amendment. Nothing was concluded.

Board of Health meeting was adjourned at 2:00pm.

Next Board of Health meeting is June 8th, 2018 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sydney Bermel". The signature is written in a cursive, flowing style.

Sydney Bermel, RN, BSN
Secretary