



Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health

Friday, June 17th, 2016

MINUTES

Present: Dr. Johnson, Chair
Barbara Kellogg, Vice Chair
Kristy Marquis, Secretary
Phil Dougherty
Carol Hillebrand

Staff: Ron Osterholm, Health Director
Brian Hanft, REHS, MPA, Environmental Health Service Manager
Linda Read, RN, BSN, Family and Community Health Service Manager
Cathy Gomez, MBA, Finance & Administration Service Manager
Jenna Willems, MPH, CHES, Healthy Homes Program Coordinator

Guest: Lisa Koppin, North Iowa Community Action
Peggy Funk, North Iowa Community Action

Meeting was called to order at 12:40pm.

Presentation: Lisa Koppin and Peggy Funk with North Iowa Community Action reviewed the programs and services they offer including the I-Smile, Maternal Health, Family Planning, Child Health, and WIC.

Minutes: Minutes were approved for May 13th, 2016 meeting with a motion by Phil Dougherty and second by Carol Hillebrand, motion passed.

FY 15-16 3rd Quarter Reports: Service section reports were presented and approved with a motion by Phil Dougherty and second by Carol Hillebrand.

Old Business:

1. Action Items
 - a. None
2. Discussion Items
 - a. None

New Business:

1. Action Items
 - a. The 2016 County Employee Handbook Amendment was presented and the board was given the chance to review and the board gave approval with a motion by Kristy Marquis and second by Phil Dougherty from Dr. Johnson to sign the amendment to acknowledge receipt but the handbook was not adopted by the Health Department as the Health Department have our own

employee handbook. The county policy regarding inclement weather and the disclaimer box regarding work-related injuries maybe reviewed for possible additions to the health department employee handbook.

- b. A brief review of the proposed new building design and location was presented to all board members. The current new building plan would require 39,000 square feet to meet the building, parking and green space requirements. The requested bond amount would be for \$3.38 million. Ron requested of the Board of Health members for an approval to move forward with requesting the Board of Supervisors support a bond issue to build a new health department or discontinue the project and remain at Mohawk Square. Dr. Johnson, Chair asked for a motion. Kristy Marquis motioned to move forward with the new building project and requested the Board of Supervisor support the bond issue. Motion was seconded by Carol Hillebrand. Barbara Kellogg, Kristy Marquis and Carol Hillebrand voted yes and Phil Dougherty abstained from vote. The motion carried.

2. Discussion Items:

- a. None

Core Team Dialogue

None

Core Team was adjourned at 2:10pm.

Health Director/ Board of Health Discussion

No items were discussed.

Health Director was adjourned at 2:15pm.

Board of Health meeting was adjournment at 2:15pm.

No items for discussion

Next Board of Health meeting is August 19th, 2016 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,

Kristy Marquis
Secretary