



# Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health

Friday, August 19<sup>th</sup>, 2016

## MINUTES

**Present:** Dr. Johnson, Chair  
Kristy Marquis, Secretary  
Phil Dougherty

**Absent:** Barbara Kellogg, Vice Chair  
Carol Hillebrand

**Staff:** Ron Osterholm, Health Director  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Linda Read, RN, BSN, Family and Community Health Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manager  
Karen Crimmings, RN, CIC, Chronic Disease Prevention and Health Promotion Service Manager  
Kara Vogelsson, MHA, CPH, Organizational Development and Research Manager  
Kelli Huinker, Health Promotion Manager  
Jenna Willems, MPH, CHES, Healthy Homes Program Coordinator

**Guest:** Mary Schissel, Mason City Youth Task Force  
Erin Barkema, Iowa Department of Public Health, Region 2 Consultant

Meeting was called to order at 12:35pm.

**Minutes:** Minutes were approved for June 17<sup>th</sup>, 2016 meeting with a motion by Kristy Marquis and second by Phil Dougherty, motion passed.

**Presentation:** Mary Schissel with Mason City Youth Task Force reviewed the grant programs they provide to the youth of Cerro Gordo County.

**Service Award:** Dr. Johnson presented Ryan Stephen with a 5 year service award.

**Old Business:**

1. Action Items
  - a. None
2. Discussion Items
  - a. None

**New Business:**

1. Action Items
  - a. None

## 2. Discussion Items:

### a. Quality Improvement Update

- Update of the plan: adopted in July of 2015. The QI Council reviewed the effectiveness of the plan via staff surveys. The Plan was updated last month with improvements.
- Overview of work the last year
  - All staff have been trained in QI 101
  - All staff encouraged to participate in QI
  - Established a customer satisfaction program
  - Established the QI council that leads QI work
  - All projects must either
    - Improve health indicators
    - Increase cost effectiveness
    - Increase staff capacity
  - Five projects proposed in the year:
    - 1 denied
    - 4 began
    - 2 finished: Bedbug project which was discussed at the last Board meeting and pneumonia vaccine increase which is our spotlighted project for this meeting.

b. Quality Improvement Spotlight: Our low pneumonia vaccine rates for those 65 and older were a noted problem that the Acute Infectious Disease, Epidemiology & Preparedness section wanted to focus on. They formed a QI team and a formal QI process to address this. The team increased the rate of total county residents over age 65 that had one dose of pneumonia vaccine from 4% to 16% through use of tools that identified root causes and focused on solutions.

c. Strategic Plan Annual Update: Kara Vogelsson presented the Annual Strategic Plan Report to the Board of Health. Each member received a copy of the report. She shared the progress, successes and barriers for each of the six strategic directions. There are several noted crossovers between the QI plan and the Strategic plan including: establishing QI as a pillar of work in the Department and paralleling quality improvement projects to the Strategic Plan. For example, increasing vaccination rates in the County is a prime focus of the Strategic Plan. Jeni's presentation showed the progress on that initiative.

d. Integrated Management Plan Update: Kara Vogelsson presented the Quarterly Integrated Management Report along with an update on the Department's performance management system. This system assesses the Department's performance based on staff-chosen indicators. Quarterly data was given to the Board of Health and Kara pulled up the monitoring system on the large screen to show Board members actual data. The Board was asked for input and if they had questions regarding the objectives being measured and the system.

- e. The Health Department was awarded a HUD Grant for the next three years to make homes lead safe. We are still negotiating and working out the final details for the grant.
- f. Discussion on the Upcoming Childhood Lead Prevention Ordinance being expanded at the local level. The department will be working with an attorney out of Cedar Rapids to complete the legal review to move the ordinance forward for the Board of Health approval and adoption by the Board of Supervisors.

Core Team Dialogue

None

Core Team was adjourned at 2:00pm.

Health Director/ Board of Health Discussion

Ron and Dr. Johnson recapped the meeting previously held with Board of Supervisor Jay Urdahl regarding the new building, services to be provided and possible partners. The Board of Health and Health Director will prepare final document to be presented to the Board of Supervisors mid to late November, 2017.

Health Director was adjourned at 2:20pm.

Board of Health meeting was adjournment at 2:20pm.  
No items for discussion

Next Board of Health meeting is September 16<sup>th</sup>, 2016 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,

Kristy Marquis  
Secretary