

Cerro Gordo County Board of Health  
Friday, May 16, 2014  
MINUTES

Present: Dr. Johnson, President  
Kristy Marquis, Secretary  
Phil Dougherty  
Frankie Winegardner

Absent Barb Kellogg, Vice President

Staff: Ron Osterholm, Health Director  
Kara Vogelsson, MHA, Organizational Development and Research Service Manager  
Jodi Willemsen, Public Health Preparedness Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manager  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Kelli Huinker, Health Promotion Service Manager  
Linda Read, RN, BSN, Family and Community Health Service Manager  
Karen Crimmings, RN, CIC, Disease Prevention and Investigation Service Manager  
Teresa Heitland, RN, BSN, CIC, Chronic Disease Service Manager  
Kara Ruge, BS, Marketing & Public Information Officer

Guests: Kristin Buehner, Globe Gazette

Meeting was called to order at 12:33 pm.

Minutes: Minutes passed for April 11, 2014 meeting. Motion by Phil Dougherty, second by Kristy Marquis. Motion passed.

3<sup>rd</sup> Quarter Report: Motion by Phil Dougherty, second by Kristy Marquis to approve the 3<sup>rd</sup> quarter reports. Motion passed.

Old Business:

1. Action Items:
  - a. None
2. Discussion Items
  - a. Health Department Reorganization – Dr. Johnson stated the department reorganization was well thought out and will have no financial impact on the department and changes are sometimes necessary.

New Business:

1. Action Items:
  - a. Approve Addendum to Employee Handbook Smoking Policy – Kelli presented the updated policy which now

includes tobacco and/or nicotine products and excludes all nicotine products regulated or approved by the FDA.

Motion to approve by Kristy Marquis, second by Phil Dougherty. Motion passed

- b. Approve FY 13-14 Budget Amendment – Cathy reviewed the budget amendment, which shows the original budget revenue of \$3.5 and the amended revenue of \$3.8. The original expenses were budgeted as \$3.6 and the amended expense of \$3.8.

Motion to approve by Phil Dougherty, second by Frankie Winegardner. Motion passed.

2. Discussion Items:
  - a. None

Core Team dismissed at 12:55 pm

Public Hearing: Called to order at 1:00 pm  
Adjourned at 1:40 pm  
See separate report

Core Team reconvened at 1:40 pm

Core Team Discussion

Kara Ruge was introduced as the new Marketing and Public Information Officer.

Core Team was adjourned at 2:00 pm.

Health Director/ Board of Health Discussion  
None

The meeting was adjourned at 2:00 pm.

The next meeting is scheduled for Friday, June 27th, 2014 @ 12:30 pm.

Respectfully Submitted,

Kristy Marquis  
Secretary