

Cerro Gordo County Board of Health  
Friday, February 14, 2014  
AMENDED MINUTES

- Present: Kristy Marquis, Secretary  
Phil Dougherty  
Frankie Winegardner
- Absent Dr. Johnson, President  
Barb Kellogg, Vice President
- Staff: Kara Vogelson, MHA, Organizational Development and Research  
Service Manager  
Jodi Willemsen, Public Health Preparedness Service Manager  
Kelli Huinker, Health Promotion Service Manager  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Valerie Conklin, RN, Family and Community Health Asst. Service  
Manager  
Lisa Losen, BSW, Home Care Aide Manager  
Karen Crimmings, RN, CIC, Disease Prevention and Investigation  
Service Manager  
Nola Aigner, MA, PIO Officer  
Teresa Heitland, RN, BSN, CIC, Chronic Disease Service Manager
- Guests: Jessica Stonecypher, Home Care Aide  
Kelsi Jensen, Nursing Student

Meeting was called to order at 12:35 pm.

Minutes: Minutes passed for January 10, 2014 meeting. Motion by Phil  
Dougherty, second by Kristy Marquis.

2<sup>nd</sup> Quarter Report: Motion by Phil Dougherty, second by Frankie Winegardner to approve the  
2<sup>nd</sup> quarter reports. Motion passed.

Old Business:

1. Action Items: None
2. Discussion Items: None

New Business:

1. Action Items: AMENDED
  - a. Frankie Winegardner requested clarification on the following items in the Employee Handbook:
    - Page 20 paragraph 7 “an injury shall be reported in no less than 24 hours.”

- Page 21 paragraph 4 “for purposes of fringe benefits” clarification on the definition of “benefits” vs “fringe benefits”
- Page 21 paragraph 10 “Workers’ compensation leaves will run concurrently with applicable Family and Medical Leave Act”

Motion to approve Employee Handbook Update was deferred to the next meeting, March 14th, 2014 to allow Brian time to discuss the above concerns with Tom Drzycimski.

- b. Kara shared the success story that illustrates how the Local Public Health Service Grant was able to help one person change her perspective and directly impacted her health by getting her assistance with energy, rent, pharmaceutical and food needs.

Motion by Frankie Winegardner, second by Phil Dougherty to approve the success story. Motion passed.

2. Discussion Items: None

Core Team Discussion

Core Team was adjourned at 1:35 pm.

Health Director/ Board of Health Discussion

Brian had no items for Board of Health Discussion

The meeting was adjourned at 1:35 pm.

The next meeting is scheduled for Friday, March 14th, 2014 @ 12:30 pm.

Respectfully Submitted,

Kristy Marquis  
Secretary