

BOARD OF HEALTH  
Friday, May 29, 2015 at 12:30 p.m.  
Department of Public Health  
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Present Service Award
- III. Approve April 24, 2015 minutes
- IV. Approval of FY 14-15 3rd Quarter Report
  1. Family and Community Health Services
    - a. Total clients and visits for skilled nursing care increased in the 3<sup>rd</sup> quarter of FY 14-15.
    - b. Visits were provided over the weekend for an inmate in Cerro Gordo County jail during the third quarter. Dispatch handles paging for our nurses to provide 24 hour access to our staff.
    - c. Val Conklin, Darla Smith and Linda Read have participated in work groups developing goals, objectives, and action plans for our strategic plan. Nursing staff also were trained in basic quality improvement techniques and outbreak investigations.
  2. Home Care Aide
    - a. 35 admissions this quarter.
    - b. Money allotted for personal cares from Elderbridge have been spent.
    - c. Hours increased this quarter by 46.5 compared to last quarter.
  3. Acute Infectious Disease, Epidemiology and Preparedness
    - a. We have seen a 59% increase in vaccines provided by the health department as compared to the third quarter last year.
    - b. A large initiative took place to increase HPV vaccine received within the community. The department sent out 3,230 reminder postcards to Cerro Gordo County residents needing HPV vaccine. Mercy clinic and public health have increased the number of doses of HPV vaccine provided from 247 last year during the third quarter to 412 this year during the third quarter (60% increase).
    - c. An epidemiological refresher course and exercise was held this quarter. Nineteen staff participated in this training.
  4. Environmental Health Services
    - a. Completed FDA Standard #5 per FDA grant and submitted for audit.

- b. Attended CDC vision meeting in Atlanta and presented arsenic project at the National Groundwater Association conference in San Antonio, TX.
  - c. Updated CG Water Well ordinance.
5. Organizational Development and Research
- a. The strategic plan draft is progressing with teams working on developing goals, activities and timelines for each of the six topics assigned so they may be included in the plan. Four of the 6 teams have submitted an approved copy and are working towards achieving their direction.
  - b. Nine grant applications were written last quarter; two were for opportunities from grantors we have not applied to in the past. With grants, we are delving into addressing social determinants along with traditional public health topic (e.g. food insecurity and nutrition).
  - c. We have a large amount of funding in our “pending” grants category. This category is for those that are written but have not been awarded yet. At the end of quarter three, about \$667,00 was pending..
6. Chronic Disease Prevention and Health Promotion
- a. The Walking School Bus Coordinator presented at the Iowa Safe Routes to School annual partnership meeting, providing technical assistance to schools across Iowa who are trying to build Walking School Bus programs. As a result of the meeting, the local Mason City constituents decided to expand upon the WSB program and began working on a Bicycle Education Series to be delivered at the local elementary schools.
  - b. The STRIDE Wellness Committee revamped the Wellness Incentive Program. The new proposal will move the program to a Points-Based structure, in which participants will receive \$15 monthly flex dollars for achieving the necessary wellness points from various activities prompting good health. Required points will be determined by the number of unhealthy indicators each participant has indicated in their Health Risk Assessment.
  - c. Two Freedom From Smoking (FFS) clinics were held during the quarter; a morning and an evening clinic. Clinics were open to all county employees and the public. Additional new clinics will start each quarter to assist individuals interested in smoking cessation services/support.
7. Marketing and Public Information
- a. Continue working heavily on the new website. This rebuild is scheduled to be launched by the end of May.
  - b. Completed the final project for the Arsenic project.
  - c. Prepared 25<sup>th</sup> Anniversary campaign to launch in May.
8. Finance and Administration
- a. Expenses: 3rd Qtr Ending: \$2,717,081 or 71% of budget
  - b. Revenue: 3rd Qtr Ending: \$3,138,316 or 83% of budget
  - c. Receivables: 3<sup>rd</sup> Qtr Ending: \$39,745 (91% is current due)

- V. Old Business
  - 1. Action Items
    - a. None
  - 2. Discussion Items
    - a. Diabetes Program Update
    - b. Tobacco Policy Update
- VI. New Business
  - 1. Action Items
    - a. Approve 2015 – 2017 Strategic Plan
  - 2. Discussion Items
    - a. Dog Bite Notification
- VII. Core Team Dialogue
- VIII. Core Team Adjournment
- IX. Health Director/Board of Health Discussion
  - a. Present and Discuss Succession of Command Plan
- X. Health Director's Adjournment
- XI. Board of Health Discussion
- XII. Adjournment