

Cerro Gordo County Board of Health  
Friday, March 13, 2015  
MINUTES

Present: Dr. Johnson, President  
Barb Kellogg, Vice President  
Frankie Winegardner  
Phil Dougherty

Absent Kristy Marquis, Secretary

Staff: Ron Osterholm, Health Director  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manger  
Valerie Conklin, RN, Family and Community Health Asst. Service Manager  
Karen Crimmings, RN, CIC, Chronic Disease Prevention and Health Promotion Service Manager  
Kara Vogelson, MHA, Organizational Development and Research Service Manager  
Jodi Willemsen, Acute Infectious Disease, Epidemiology and Preparedness Service Manager  
Penny McCaslin,  
Kara Ruge, BS, Marketing & Public Information Officer

Meeting was called to order at 12:28 pm.

Minutes: Minutes approved for February 20, 2015 meeting. Motion by Phil Dougherty, second by Barb Kellogg. Motion passed.

2015 Board of Health Schedule:

Remaining meeting dates: April 24<sup>th</sup>, May 29<sup>th</sup>, June 19<sup>th</sup>, July – no meeting, August 21<sup>st</sup>, September 18<sup>th</sup>, October 9<sup>th</sup>, November 13<sup>th</sup>, and December 11<sup>st</sup>

Old Business:

1. Action Items
  - a. Tom Drzycinski provided an explanation for the questions that were raised in the February meeting regarding the Employee Handbook Amendment. Motion to approve the Employee Handbook Amendment was made by Barb Kellogg, second by Phil Dougherty. Motion passed
2. Discussion Items

- a. Diabetes Program – Karen gave a brief overview of the diabetes program. Several grants waiting for awards to be made so we can proceed with developing the program.
- b. Tobacco Program – Karen presented an updated on the current tobacco program.

New Business:

1. Action Items
  - a. Motion by Barb Kellogg, second by Frankie Winegardner to approve the Tobacco Partnership statement on tobacco free environments.
2. Discussion Items
  - a. Ron gave an update on the 5 year Building Lease Program presented by Randy Detterman for our current location, including a 4% yearly increase. Ron requested the board's approval to submit a counter proposal of 2 years solid and years 3, 4 and 5 as options. Approval was given to present counter proposal.
  - b. Cerro Gordo County Department of Public Health 25<sup>th</sup> Anniversary set for May 8<sup>th</sup>, 2015. Board was in favor of the anniversary celebration.

Core Team Dialogue

None

Core Team was adjourned at 1:15 pm.

Health Director/ Board of Health Discussion

Health Director presented current progress of the H.E.A.L.T.H for Life Board. He asked if the current Board of Health members serving on the H.E.A.L.T.H for Life would wish to remain. Both Board members indicated yes. The Health Director will prepare for a projected May 2015 meeting. The Health Director reviewed previous priorities of the H.E.A.L.T.H for Life.

Board of Health was adjournment at 1:30 pm.

Respectfully Submitted,

Kristy Marquis  
Secretary