

BOARD OF HEALTH  
Friday, February 20, 2015 at 12:30 p.m.  
Department of Public Health  
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Approve January 9, 2015 minutes
- III. Set April 2015 thru December 2015 Board meeting dates
- IV. Board of Health Update Photo
- V. Approval of FY 14-15 2nd Quarter Report
  1. Family and Community Health Services
    - a. Nursing staff participated in strategic planning and will be part of strategic direction committees in the coming months.
    - b. We hosted an informal informational meeting with the second year residents in October.
    - c. Training and preparation for Medicare changes occurred to be ready for implementation in January.
  2. Home Care Aide
    - a. Overall a great 2<sup>nd</sup> quarter, direct service hours were up by 64 hours compared to last quarter.
    - b. The status of Aide's employed has remained stable.
    - c. Strengthfinders assessment completed for everyone in the HCA Department.
  3. Acute Infectious Disease, Epidemiology and Preparedness
    - a. We received two grants this quarter:
      - o CTR grant which helps to provide HIV and hepatitis C counseling, testing and referral services, immunizations for hepatitis A & B and referrals for those at high risk for infections with HIV and viral hepatitis who do not have access to services.
      - o Immunization Services grant that assists the department with providing enhanced immunization services for children, adolescents and under immunized pockets of populations to assure high immunization coverage levels. This grant also includes a component to help increase HPV vaccines provided through the department.
    - b. The health department hosted bi-weekly meetings with county partners to discuss Ebola and to ensure plans are in place to respond to potential cases that might evolve.
    - c. Together, the CGCDPH and Mercy hosted an HPV symposium "Taking Shots

Against Cancer” to increase knowledge related to HPV and vaccination. Dr. Quinn and Dr. Thorn were kind enough to provide presentations on the importance of HPV vaccine and how they promote it to their patients. The symposium was part of our ICC grant in which we partner with Mercy to increase HPV vaccines provided in Cerro Gordo County.

4. Environmental Health Services
  - a. Food safety task force met this quarter and first newsletter distributed to area businesses.
  - b. October 2<sup>nd</sup> & 3<sup>rd</sup> Food safety and arsenic projects presented at the Illinois Environmental Health Association conference. Selected to present at the Nat’l Groundwater Assoc. Conference in March 2015.
  - c. All four Standards submitted to DIA for audit (goal from 1<sup>st</sup> qtr). Only standard 6 remains for approval.
5. Organizational Development and Research
  - a. We completed the strategic planning retreat and created a draft strategic plan.
  - b. We updated the staff Strengthfinders matrix to include all employees and posted it for staff to review.
  - c. We wrote 8 grant applications for many exciting opportunities including diabetes, nutrition, HIV, immunizations, breast health and others.
6. Chronic Disease Prevention and Health Promotion
  - a. A significant breast cancer public awareness campaign took place during the month of October in recognition of Breast Cancer Awareness Month.
  - b. The Partnership for a Tobacco Free Cerro Gordo County wrapped up their 9 month coaching program and developed a Strategic Plan outlining 4 major initiatives.
  - c. The Nature Explore training wrapped up and the LEAN Expectation workshops began 2<sup>nd</sup> quarter.
  - d. Several nutritional and physical activity workshops, presentations, and challenges were provided.
7. Marketing and Public Information
  - a. Continued with the development of our new website. We have signed with WebSpec Design to complete the project, and have a slated launch date on May 1<sup>st</sup>, 2015.
  - b. Participated in meetings with community response partners, and meetings with Mercy Medical Center’s marketing department on plans for Ebola response.
  - c. Published our first edition of *The Dish* for the Food Safety Task Force.
8. Finance and Administration
  - a. Expenses: 2<sup>nd</sup> Qtr Ending: \$1,876,581 or 49% of budget
  - b. Revenue: 2<sup>nd</sup> Qtr Ending: \$1,893,418 or 50% of budget
  - c. Receivables: 2<sup>nd</sup> Qtr Ending: \$139,077 (92% is current due)

- VI. Old Business
  - 1. Action Items
    - a. None
  - 2. Discussion Items
    - a. Diabetes Program Update
    - b. Tobacco Policy Update
- VII. New Business
  - 1. Action Items
    - a. Approve Nonpublic Water Supply Wells Amended Ordinance
    - b. Approve Employee Handbook Update
    - c. Approval of FY1516 LPH grant
  - 2. Discussion Items
    - a. Measles Update
- VIII. Core Team Dialogue
- IX. Core Team Adjournment
- X. Health Director/Board of Health Discussion
- XI. Health Director's Adjournment
- XII. Board of Health Discussion
- XIII. Adjournment