



# Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health  
Friday, April 13th, 2018  
MINUTES

**Present:** Mark Johnson, MD, Chair  
Kristy Marquis, Vice Chair  
Chris Watts  
Barb Kellogg

**Absent:** Sydney Bermel RN, BSN, Secretary

**Staff:** Ron Osterholm, Health Director  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manager  
Jodi Willemsen, Acute Infectious Disease, Epidemiology and Preparedness Service Manager  
Valerie Conklin, RN, BSN, Family and Community Health Service Manager  
Karen Crimmings, RN, CIC, Chronic Disease Prevention and Health Promotion Service Manager  
Kara Vogelson, MHA, CPH, Organizational Development and Research Manager  
Kelli Gerdes EP-C, Health Promotion Manager  
Kara Ruge, CCPH, IOM, Marketing & Public Information Officer

Meeting was called to order at 12:30pm.

**Minutes:** Minutes were approved for February 16th, 2018 and March 16<sup>th</sup>, 2018 meetings with a motion by Barb Kellogg, second by Chris Watts. Motion passed.

**Old Business:**

1. Action Items
  - a. Approve Direction for New Building: Chris Watts made a motion to move this item to the end of the agenda, second by Barb Kellogg. Motion passed.
2. Discussion Items
  - a. None.

**New Business:**

- 1. Action Items**
  - a. Approve FY 17-18 2<sup>nd</sup> Quarter Reports: Motion to approve 2<sup>nd</sup> Quarter reports was made by Kristy Marquis, second by Barb Kellogg. Motion passed.**
  - b. Approval FY 18-19 and FY 19-20 Building Lease: New two year lease with an option to renew for the second year was approved with a motion from Kristy Marquis, second by Barb Kellogg. Motion passed.**
- 2. Discussion Items:**
  - a. Quality Improvement 2nd Quarter Report: Kara Vogelson presented the report to the board noting the report highlights which projects were introduced and which projects are still being worked on.**
  - b. Mandate/Non-Mandate Programs: Ron Osterholm presented the departments programs to the board. Noting that this shows which programs are mandated versus those that are non-mandated and the expense/revenue information.**
  - c. PHAB Accreditation: On February 20<sup>th</sup>, 2018 the department received accreditation. There is a plaque hanging by the front door.**
  - d. Topic of Interest for Future BOH Discussion: Ron asked the Board if they have any topics that they would like to discuss or work on in the future. Dr. Johnson stated that the Board should think on what moving to a new building means for the Health Department and any unique opportunities it could bring.**

**At 1:24pm at the request of Ron Osterholm, Kristy Marquis motioned to move to a closed session in accordance with the Code of Iowa, Chapter 21 – Official Meetings Open to Public, Section 21.5 – Closed Session, subsection 1. j. Second by Barb Kellogg. Motion Passed.**

**The Board went into closed session; the minutes/tape recording of which have been sealed per Iowa Code Chapter 21.5(4).**

**At 1:28pm Kristy Marquis motioned to move out of closed session, second by Barb Kellogg. Motion Passed.**

**Core Team Dialogue**

**None.**

**Core Team was adjourned at 1:37pm.**

Health Director/ Board of Health Discussion:

1: Discussion Items

- a. Board Expectation and Direction of the Health Director:  
Director Osterholm asked the Board if they preferred new or a change in expectation and if any current expectations were not being met. There was a question as to why the question was asked. The Board had no changes at this time.
- b. Staffing Update: There were no new staffing updates. The Board received an email one week prior to the meeting with Public Health Nursing position updates.

Board of Health meeting was adjourned at 2:00pm.

Next Board of Health meeting is May 11, 2018 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,



*for*

Sydney Bermel, RN, BSN  
Secretary