

Cerro Gordo County Board of Health  
Friday, March 14, 2014  
MINUTES

- Present:** Barb Kellogg, Vice President  
Phil Dougherty  
Frankie Winegardner
- Absent** Dr. Johnson, President  
Kristy Marquis, Secretary
- Staff:** Ron Osterholm, Health Director  
Kara Vogelsson, MHA, Organizational Development and Research Service Manager  
Jodi Willemsen, Public Health Preparedness Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manger  
Penny McCaslin, Health Promotion  
Linda Read, RN, BSN, Family and Community Health Service Manager  
Betty Kronen, RN, Disease Prevention and Investigation  
Nola Aigner, MA, PIO Officer
- Guests:** Meagen Wentz, Prevention Specialist at Prairie Ridge  
Kristin Buehner, Globe Gazette

Meeting was called to order at 12:34 pm.

- Minutes:** Minutes passed for February 14, 2014 meeting, making note of the Employee Handbook clarification on the definition of benefits vs fringe benefits. Motion by Frankie Winegardner, second by Phil Dougherty. Motion passed.

**Prairie Ridge Presentation:**

Meagen Wentz, Prevention Specialists at Prairie Ridge, spoke on the services provided by Prairie Ridge, both inpatient and outpatient services.

**Old Business:**

**A. Action Items:**

1. Approval Employee Handbook Update – Ron presented the changes to the funeral leave policy, the removal of the 3 days absent requiring a doctor’s excuse, and the FMLA being used for care of family members as well as the employee herself/himself.

Motion to approve by Phil Dougherty, second by Frankie Winegardner. Motion passed.

B. Discussion Items: None

New Business:

A. Action Items:

1. Approve the Local Public Health Agency Grant Application – Linda presented the application for the 2015-2016 grant requesting the same services as the previous year. Possible increase of \$4500 over last year.

Motion to approve by Frankie Winegardner, second by Phil Dougherty.  
Motion passed.

B. Discussion Items:

1. Home Care Aide Recruitment and Retention Policy change fiscal impact – Ron presented a report giving the Board members information to justify the Home Care Aides recruitment and retention salary adjustments.
2. Update on FY 2014 – 2015 Budget Final Approval – The board of supervisors approved the county budgets.
3. Update on Accountable Care Organization Program - Linda spoke about the Community Care grant using new software to improve communications.

Core Team Discussion

Core Team was adjourned at 1:45 pm.


Health Director/ Board of Health Discussion

- A. Ron informed the Board that the Health Department retained Alissa Smith from the Dorsey & Whitney Law Firm to assist with HIPAA and Business Associate Agreements as the department advances toward ACO development.
- B. Ron mentioned the Health Department is partnering with the Cerro Gordo County Conservation Department to begin developing the 21 mile trail system from Mason City to beyond Thornton. The Conservation Department is lead agency. The Health Department has committed \$30,000 toward the \$150,000 match. Ron will realign program priorities and re appropriate. This will not impact the department budget and will not require increase in tax dollar support.

The meeting was adjourned at 2:00 pm.

The next meeting is scheduled for Friday, April 11th, 2014 @ 12:30 pm.

Respectfully Submitted,

  
Kristy Marquis  
Secretary