

Cerro Gordo County Board of Health
Friday, December 30, 2011

Present: Dr. Johnson, President
Kristy Marquis, Secretary
Pat Galasso
Phil Dougherty

Absent Barb Kellogg, Vice President

Staff: Ron Osterholm, Health Director
Kara Vogelson, Organizational Development and Research
Manager
Jodi Willemsen, Public Health Preparedness Service Manager
Linda Read, Family and Community Health Service Manager
Teresa Symens, Health Promotion & Education Service Manager
Karen Crimmings, RN Disease Prevention and Investigation
Service Manager
Kelli Huinker, Wellness Coordinator
Cathy Gomez, Finance & Administration Service Manger
Brian Hanft, REHS, MPA, Environmental Health Service Manager
Nola Aigner, PIO Officer
Dan Ries, Senior Environmental Health Specialist
Sue Ann Nelson, Home Care Aide

Guests: Chris Buhner, Globe Gazette

Meeting was called to order at 12:35 p.m.

Minutes: Minutes passed for November 18, 2011 meeting. Motion by Pat Galasso, second by Kristy Marquis.

Service Awards: Dr. Johnson presented Sue Ann Nelson with 5 years of service award.

Old Business:

1. Action Items: None

2. Discussion Items: None

New Business:

2012/13 Budget: Cathy Gomez presented the Board with the 2012/13 fiscal year proposed budget. The Board received the draft budget the previous week for review.

The proposed budget does include a 2.5% salary increase projected by the county compensation board, along with a 12% estimated health insurance rate increase. The County experienced an unexpected large rate increase in SUTA (unemployment ins), showing a \$15,481 increase over last year.

The budget summary reflects total expenses of \$3,492,014, and expected revenue of \$1,849,811. The Department's tax support request is \$1,530,700, made up of last year's initial tax support of \$1,391,067 plus a baseline addition of salary and benefits of \$139,633 from the proposed increases. The remaining gap of \$111,503 will be committed from the fund balance if necessary. Illustrated in the budget packet shows the proposed total budget supported by 43% tax support, 54% supported by grants and other resources, while 3% supported internally.

Year to year comparisons shows an increase in revenue of \$86,426 and an increase in expenses of \$229,904. The revenue increase is masked by new grant initiatives that only supplement the continuous state grant cuts. The department has experienced \$134,544 in cuts this past year. The programs hit the hardest in reductions this year are Tobacco, HIV, Immunization, Lead, Public Health Preparedness, Empowerment, and Local Public Health Nursing. The added expenses are weighted from the enhanced salary and benefits proposed increase, and new grant expenses that enhance the total costs, yet are an offset from new grant revenues.

This budget moves a number of initiatives forward with purchasing Office 2010 department wide, and PT Disease Prevention Specialist to support the new PREP Teen Pregnancy Grant.

1. Action Items: Approval for FY 12-13 Budget: Phil Dougherty motioned, seconded by Kristy Marquis. Motion passed.

Dr. Johnson asked to see if Community Kitchen would be able to provide an annual report showing the number of people they serve.

2. Discussion Items:

Food Safety New Direction:

Dan Reis updated the Board on the new Food Safety Direction. Reis stated that the new direction will emphasize education with food establishments. Dr. Johnson stated that he would like to see a decal on the front door of businesses that states they partner with the Cerro Gordo County Department of Public Health.

2012 Board Meeting Schedule:

January 13, February 10, March 9, April 13, May 11, June 8, July no meeting, August 10, September 14, October 12, November 9, December 7.

3. Core Team Dialogue:

Pat Galasso asked the Core Team what is the main item they will be working on this coming year. Jodi Willemsen stated regionalization. Kara Vogelson stated working on grants. Brian Hanft stated working on the new food safety direction. Kelli Huinker stated working on community wellness. Cathy Gomez stated that she is going to start working on budget. Teresa Symens stated regionalization of the BCC program. Karen Crimmings stated working on the new PREP grant. Linda Read stated to work on the upcoming staffing change needs. Ron Osterholm will work on getting more funds to local levels.

The meeting was adjourned at 1:47 pm.

The next meeting is scheduled for Friday, January 13, 2011 @ 12:30 pm.

Respectfully Submitted,



Kristy Marquis
Secretary