

BOARD OF HEALTH
Friday, November 9, 2012 at 12:30 p.m.
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Service Awards
- III. Approve October 12, 2012 minutes
- IV. Approval of FY 12-13 1st Quarter Report
 1. Family and Community Health Services
 - a. Total number of clients and visits has increased in the first quarter of FY 21-13 from previous quarters.
 - b. Involvement in Transitions of Care group has benefited clients and number of referrals.
 - c. Contracts to provide case management and maternal health post-partum home visits have been discontinued. Independent contract for therapy services is being explored.

Senior Health Clinic

 - a. 37 screening physicals were completed with referrals resulting in medication changes, new diagnosis of basal cell cancer, diagnosis of bleeding from the gastrointestinal tract and treatment of urinary tract infection.
 - b. 241 people were screened for hypertension resulting in 51 referrals to providers for follow up on high readings.
 - c. 5 screening assessments were completed and an influenza clinic held for participants in the Foster Grandparent program.
 2. Home Care Aide
 - a. Unpaid leave and personal leave decreased by 218 hours compared to 1st Qtr FY 11-12.
 - b. Nancy Sevley retired after 11 years of service; Sherry Struchen was hired as a Home Care Aide.
 - c. Many efforts with much difficulty were made during this quarter to recruit another home care aide.
 3. Disease Prevention Service
 - a. A new immunization recall program, through Empowerment funding, was implemented at the beginning of first quarter. 457 letters were sent for children indentified as under immunized. 15.1% of the children that received the recall letters received their needed vaccine services.
 - b. TOP classes through the PREP grant started for all 8th graders at JAMS on September 18. Classes also began at the Mason City Alternative High School on September 20. A new RN, Jen Stiles, was hired in July to assist with facilitating the PREP program.
 - c. Preparation began in August for the 2012-2013 influenza vaccine season. Influenza vaccine administration began the first week of September. A total of 66 outreach flu clinics were scheduled for the season.

4. Environmental Health Services
 - a. Third round of arsenic samples collected for CDC Grant.
 - b. NACCHO Grant finished this quarter.
 - c. Visited Linn County Public Health to observe air quality trailers.
5. Organizational Development and Research
 - a. We were awarded 5 grants this quarter.
 - b. We wrote 5 grant applications this quarter; 2 were for new funding opportunities.
 - c. We are working on a quality improvement initiative with the home care aide program by researching point-of-care technology.
6. Chronic Disease
 - a. Chronic Disease Prevention and Self Management becomes a service section.
 - b. Care for Yourself grant year began and started the move toward web based data reporting.
 - c. The Komen grant continues to fill in the gaps with the CFY programs in Cerro Gordo County and the surrounding counties.
7. Public Health Preparedness
 - a. PHEP grant awarded again this year in the amount of \$39,848. The grant will focus primarily on emergency preparedness and coalition building this year
 - b. PIO worked with Fox 47 to create a new public health commercial to promote all services the department has to offer. Great job was done with promoting so many services with the small window of commercial time allotted!
 - c. National Preparedness month was celebrated again this past September. Guest editorial was sent to the Globe, posts were made on Twitter and Facebook and billboards went up around town to encourage residents to prepare for disasters.
8. Health Promotion and Wellness
 - a. The Wellness and Health Promotion Service Sections shook things up this quarter by merging the Tobacco Program into the Wellness Activities, and renaming the section Health Promotion. Welcome to the team, Penny McCaslin!
 - b. The Community Transformation Grant successfully wrapped up its first year on September 29th. The 12-month action plan was squeezed into 6 months and participating staff worked tirelessly on achieving all the proposed strategies – Built Environment Planning, Worksite Wellness, Restaurant Assessments, Smoke-Free Housing, and Chronic Disease Self-Management Programs to name just a few!
 - c. The Walking School Bus Program kicked off its second session this school year, with double the volunteer rate and all 4 Mason City Elementary Schools able to offer 5 days per week of the program!
9. Finance and Administration
 - a. Expenses: 1st Qtr Ending: \$ 836,346 or 24 % of the allocated budget
 - b. Revenue: 1st Qtr Ending: \$ 272,590 or 15 % of the expected budget
 - c. Receivables: 1st Qtr Ending: \$ 327,798

V. Old Business

1. Action Items
 - a. None
2. Discussion Items
 - a. None

- VI. New Business
 - 1. Action Items
 - a. None
 - 2. Discussion Items
 - a. Discuss Public Health Ready Accreditation
- VII. Discussion with
- VIII. Core Team Dialogue
- IX. Core Team Adjournment
- X. Health Director/Board of Health Discussion
 - a. Update on Department Program Direction
- XI. Health Director's Adjournment
- XII. Adjournment