

BOARD OF HEALTH
Friday, June 14, 2013 at 12:30 p.m.
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Approve April 12, 2013 minutes
- III. Approval of FY 12-13 3rd Quarter Report
 1. Family and Community Health Services
 - a. Darla Smith joined our nursing staff and Valerie Conklin accepted the position of Assistant Service Manager.
 - b. Total numbers of clients decreased in the third quarter of FY 12-13 as compared to the second quarter of FY 12-13 but increased as compared to the third quarter of FY 11-12.
 - c. Total numbers of visits decreased in the third quarter as compared to both the second quarter of FY 12-13 and the third quarter of FY 11-12.

Senior Health Clinic

 - a. Clinics decreased in the third quarter with seasonal changes, weather cancelations, and staff unavailability.
 - b. Referrals were made for medical conditions, lack of income, and to the Free Clinic.
 - c. 31 referrals were made for blood pressure readings outside normal limits.
 2. Home Care Aide
 - a. Unpaid leave and personal leave decreased by 437 hours from 3rd Qtr. 11-12 to 3rd Qtr. 12-13.
 - b. Increase in 10 Family Connection families; Sherry Struchen, Home Care Aide, took on the additional training to provide this service.
 - c. Hospice of North Iowa is now contracting with us to serve one of their clients.
 3. Disease Prevention Service
 - a. A nine-month pertussis outbreak wrapped up during 3rd quarter. A total of 166 cases were identified. *See attached outbreak investigation report for specific details.*
 - b. A significant norovirus outbreak took place in a long term care facility. The outbreak had a 70% attack rate in the residents and a 23% attack rate in the health care workers.
 - c. Influenza vaccine administration was completed by the end of third quarter. A total of 3,537 flu vaccines were administered during the 2012-2013 influenza vaccine season.
 4. Environmental Health Services
 - a. Morgan Halverson interned with EH. Created air quality web pages and a computerized septic system tracking tool.
 - b. Healthy Homes program coordinator worked with Kara to submit a large HUD grant to research indoor air quality.
 - c. Crumline award nomination submitted to NEHA.
 5. Organizational Development and Research
 - a. Worked extensively with many service sections to create and submit 7 grant applications.
 - b. Collaborated with Mercy on their community health needs assessment.
 - c. Advanced in the QI Pertussis project to identify potential issues for improvement.

6. Chronic Disease
 - a. The Care for Yourself grant was amended to extend the screening and diagnostics dates from April 15 to May 24.
 - b. The Komen Grant was also amended to allow for extension of the service period from March 31 to June 30.
7. Public Health Preparedness
 - a. Staff attended the Integrated Emergency Management course provided by the Emergency Management Institute in February. The course focused on emergency operations center functions. This was a rare opportunity to be able to exercise and train with over twenty other agencies from Cerro Gordo County to learn how we all fit together in emergency response.
 - b. In February the department held a tabletop exercise that concentrated on conducting outbreak investigations of various sizes. We practiced expanding and contracting staff roles according to the size of the outbreak.
 - c. Social media continues to grow in promoting the health department. Throughout the third quarter, we had over 500 likes on our Facebook page and over 60 Facebook posts. We also had 358 followers on Twitter and tweeted over 60 times during the third quarter. Howie Staywell also continues to appear in YouTube videos. This month Howie was featured in how to make healthy breakfast as well as the arsenic video.
8. Health Promotion and Wellness
 - a. 37% of Cerro Gordo County employees completed a Biometric Health Screening with the Health Promotion Team, educating them on cholesterol, blood sugar and blood pressure values.
 - b. The Walking School Bus spring session will operate in 2 school districts (4 elementary schools in Mason City and an after-school route at Clear Lake elementary).
 - c. The North Iowa Ice Arena and North Iowa Bulls Hockey Team were *Thru With Chew* in February, supporting efforts to be Tobacco Free!
9. Finance and Administration
 - a. Expenses: 3rd Qtr. Ending: \$ 2,573,699 or 74 % of the allocated budget
 - b. Revenue: 3rd Qtr. Ending:
 - Internal (no tax support) \$1,436,903 or 78% of the expected budget
 - Tax Support Included \$2,186,709 or 65 % of the expected budget
 - c. Receivables: 3rd Qtr. Ending: \$ 225,446

IV. Old Business

1. Action Items
 - a. None
2. Discussion Items
 - a. None
 - b. None

V. New Business

3. Action Items
 - a. Approve Dangerous Dog Ordinance
 - b. Approve FY 12-13 Budget Amendment
2. Discussion Items
 - a. Discuss Accountable Care Organization (ACO) and the Department's Position.

- VI. Core Team Dialogue
- VII. Core Team Adjournment
- VIII. Health Director/Board of Health Discussion
- IX. Health Director's Adjournment
- X. Board of Health Discussion
- XI. Adjournment