

BOARD OF HEALTH
Friday, May 11, 2012 at 12:30 p.m.
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Approve April 20, 2012 minutes
- III. Approval of FY 11-12 3rd Quarter Report
 1. Family and Community Health Services
 - a. Medicare client numbers and visits increased in this quarter.
 - b. Family connections clients and visits increased for the prenatal portion of the program.
 - c. Total nursing client numbers increased by 15.Senior Health Clinic
 - a. 8 screening assessment clinics were completed in 6 different sites. The Manor wasn't able to host a site due to building renovations.
 - b. 15 blood pressure clinics were held in 13 sites throughout the county.
 - c. 5 individuals received a formal referral for assessment findings outside normal parameters.
 2. Home Care Aide
 - a. Leave without pay and personal leave increased this quarter; 3 Aides on FMLA.
 - b. Waiting list initiated.
 - c. Becki Stevens joined our team in March.
 3. Disease Prevention Service
 - a. Influenza vaccine administration was completed by the end of third quarter. A total of 3,190 flu vaccines were administered during the season.
 - b. An Outbreak Investigation Workshop was provided by the Disease Prevention Service Manager, the Environmental Health Service Manager, and the Public Health Preparedness Service Manager for Health Department staff that would assist in a large scale disease investigation. Staff reviewed the updated outbreak manual, utilized various tools within the manual, and practiced their interview techniques.
 - c. Disease Prevention is excited to announce a partnership with Mason City High School, Mason City Alternative School, AEA Learning Center and Francis Lauer Youth Services! Each school utilizes the Wyman Teen Outreach Program (TOP) which is facilitated by our Disease Prevention Specialist. TOP is a nationally replicated youth development approach aimed at preventing teen pregnancy and helping young people make consistent progress in school. The program started in the schools on March 5, 2012. Class size ranges from six to 30 students. Overall feedback from program participants and school administration has been extremely positive.
 4. Environmental Health Services
 - a. NACCHO Application for FDA Standards selected (DAN)
 - b. Strengthened relationships with food est. owners and operators (Dixie)
 - c. Attended GIS training and attended the ETHER BT course in Aniston, AL (Mark & Erik)

5. Organizational Development and Research
 - a. We were awarded a mentorship grant through NACCHO to begin the Voluntary Retail Food Safety Standards Program. This presents a unique opportunity to learn from another department to accomplish a similar goal.
 - b. A one year update for the Community Health Needs Assessment – Health Improvement Plan was due in quarter two. This provided an opportunity to measure our progress on the 5 year Plan.
 - c. We held quarter 2 grant outcome meetings during quarter 3. Many grants had a late start due to contract issues at the state, but the staff here really has the grants moving along well.
6. Health Promotion and Education
 - a. CFY grant amendment was increased by 31 enrollments for a total of 100.
 - b. Application to Komen for a regional services grant.
 - c. Initiation of Lace Up, Leash Up, Line Up promotion events.
7. Public Health Preparedness
 - a. The Cerro Gordo County Department of Public Health hosted a workshop with surrounding counties (public health and environmental health agencies) to talk about how we might help one another in responding to a disaster. We had representation from seven of the eight counties that border Cerro Gordo. Great discussion was held in regards to situations that might require outside assistance, as well as staff and equipment that might be shared between counties during a disaster. This was a great “next step” in building on our level of preparedness!
 - b. An epidemiology workshop/training was held on March 29th for nineteen department staff. The goal of this training was to prepare staff to assist with outbreak investigations if teams are expanded to handle a large scale outbreak (food borne or a communicable disease). Staff will be putting their knowledge to the test with a tabletop exercise on April 10th.
 - c. Public Information Officer, Nola Aigner, assisted in coordinating Health Day which was held at Southbridge Mall on Saturday, April 7th. NBC’s “Biggest Loser” contestants Daniel Wright and Rebecca Meyer were the highlight of this event, sharing personal stories in regards to their journey to a healthier lifestyle. This event was held in conjunction with National Public Health week to recognize the part public health agencies play in promoting healthy behaviors in communities.
8. Wellness
 - a. The Walking School Bus Program kicked off March 19th with 5 schools and over 70 children participating.
 - b. Andrea Rodberg, Wellness Intern, led the training of 2 home-based exercise programs to be implemented by the Home Care Aides, Nurses, and Senior Health Clinic providers. (Go4Life and Healthy Moves)
 - c. Active Living Maps are now available on the Department’s website, allowing residents to quickly identify recreational opportunities in Cerro Gordo County.
9. Finance and Administration
 - a. Expenses: \$2,496,803 or 77 % of budget.
 - b. Revenue: \$1,878,241 or 60 % of budget
 - c. Receivables: 3rd quarter ending receivables \$ 237,301. Current posted revenue plus receivables = \$2,115,543 or 67% of budgeted revenue.

- IV. Old Business
 - 1. Action Items
 - a. None
 - 2. Discussion Items
 - a. None
- V. New Business
 - 3. Action Items
 - a. Approve FY 11-12 Budget Amendment
 - b. Approve Change in Credit Card Company
 - 2. Discussion Items
 - a. None
- VI Core Team Dialogue
- VII. Core Team Adjournment
- VIII Health Director/Board of Health Discussion
- IX. Health Director's Adjournment
- X. Board of Health Discussion
- XI. Adjournment