

Cerro Gordo County Board of Health
Friday, December 14, 2012

Present: Dr. Johnson, President
Barb Kellogg, Vice President
Kristy Marquis, Secretary
Phil Dougherty
Pat Galasso

Guest: Carolyn Opkis, Home Care Administrative Aide

Staff: Ron Osterholm, Health Director
Kara Vogelson, MHA, Organizational Development and Research
Manager
Kelli Huinker, Health Promotion and Education Service Manager
Cathy Gomez, MBA, Finance & Administration Service Manger
Brian Hanft, REHS, MPA, Environmental Health Service Manager
Linda Read, RN, BSN, Family and Community Health Service
Manager
Karen Crimmings, RN, CIC, Disease Prevention and Investigation
Manager
Teresa Symens, RN, BSN, CIC, Chronic Disease Manager
Jodi Willemsen, Public Health Preparedness Service Manager
Nola Aigner, MA, PIO Officer

Meeting was called to order at 12:33 pm.

Minutes: Minutes passed for November 9, 2012 meeting. Motion by Pat Galasso, second by Kristy Marquis.

Organizational: In January establish the dates for the Board of Health meetings for 2013 and select the Chair, Vice Chair, and Secretary. The next meeting for January was selected as Friday, January 11, 2013. New board member applications are: Stephen Gales and Frankie Winegardner.

Old Business:

1. Action Items

Jodi Willemsen presented the Board with a presentation in regards to Public Health Ready Accreditation. Letter of commitment is due February 2013, and an actual plan application due fall 2013. There are several pros to applying: maintaining status; obtaining

feedback; partnership with NACCHO & other PPHR sites to share information; and the majority of the All Hazards Emergency Response Plan is up-to-date when comparing current criteria. Cons would be: major factor of cost of staff time; application fee is \$2,500 this time; the 2013 fall criteria not released yet to estimate time devoted to project; and have not noticed a benefit when applying for grants. Barb Kellogg moved to not move forward with certification. Seconded by Pat Galasso. Motion passed.

2. Discussion Items

None

New Business:

1. Action Items

None

2. Discussion Items 2013/14 Budget

Cathy Gomez informed the Board the 2013/14 proposed budget is well underway. The goal is to give the proposed budget to Ron Osterholm by December 20, 2102 so the Board will receive the draft budget for review.

The proposed budget does include a 2.5% salary increase projected by the county Board of Supervisors along with an 18% estimated health insurance rate increase. Ron Osterholm has found out they had some claims pending well over \$100,000. This is the first year our expenses have exceeded our payments. IPERS increased to 8.93 from 8.07 last year. The County was a little lucky on the unemployment insurance showing a 1.4% increase over last year. They are anticipating Workers Compensation to increase 10%. Salaries and benefits are at \$90,000. Last year's goal was to establish a budget without increasing tax asking and absorb \$107,000 special fund and that is what we are up against.

2012/13 Mandate

Ron Osterholm updated the Board on the packet of information that lists out the programs that are mandated vs. non-mandated. Asked the Board if they are interested in ranking the programs in any type of order between now and March or April. Board discussed the prioritization, budget, staff, and impact internally or externally. Board would like the Core Team to look at the list and bring the suggestion to the Board.

Core Team Discussion

Brian Hanft informed the Board that next month he will be bringing a formal stance on the issue of raw milk that the Board will be able to act upon.

Ron Osterholm acknowledged Brian Hanft's accomplishment of completing the Ironman last month.

Kelli Huinker announced that Public Health was recognized as one of four Blue Zone Work Sites on Thursday, December 13, 2012.

Linda Read informed the Board that Penny Bakehouse retires at the end of this month; she will update the board when we have information on her celebration. Also, potluck is Thursday, December 20, 2012. Nurses received a special thank gift certificate to Prime-n-Wine and we are using this gift for the potluck.

Karen Crimmings informed the Board that she and Kara Vogelson went to QI (Quality Improvement) training in North Carolina last month. There were 300 applicants and 30 were selected. They chose to attempt to decrease the amount of time between diagnosis and public health notification. Kara Vogelson said they were paired up with a national expert on QI and they are looking forward to working with him and the process.

Core Team was adjourned at 1:21 pm.

Health Director/ Board of Health Discussion

Expanded the discussion regarding budget reduction. The reduction will have to come in a form of FTE's and programs.

The next meeting is scheduled for Friday, January 11, 2013 @ 12:30 pm.

Respectfully Submitted,



Kristy Marquis
Secretary