



# Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health  
Friday, March 11th, 2016  
MINUTES

Present: Barbara Kellogg, Vice Chair  
Kristy Marquis, Secretary  
Phil Dougherty  
Carol Hillebrand

Absent: Dr. Johnson, Chair

Staff: Ron Osterholm, Health Director  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Linda Read, RN, BSN, Family and Community Health Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manager  
Karen Crimmings, RN, CIC, Chronic Disease Prevention and Health  
Promotion Service Manager  
Jodi Willemsen, Acute Infectious Disease, Epidemiology and  
Preparedness Service Manager  
Kelli Huinker, Health Promotion Manager  
Kara Vogelsson, MHA, CPH, Organizational Development and Research  
Manager  
Kara Ruge, BS, Marketing & Public Information Officer  
Katelyn Nicholson, RDN, LD, Public Health Dietitian

Meeting was called to order at 12:35pm.

Service Award: Barb Kellogg presented Angela Zimmerman with a 5 year service award.

Karen introduced Kayelyn Nicholson as the departments new Public Health Dietitian.

Minutes: Minutes were approved for February 19<sup>th</sup>, 2016 meeting with a motion by Phil and second by Carol, motion passed.

Old Business:

1. Action Items
  - a. None
2. Discussion Items
  - a. Discussed outcome of Final FY 16-17 Budget – The final FY 16-17 Budget was presented by Ron to the Board of Supervisors on March 8<sup>th</sup>, 2016. The department has not received any request for

changes. The Board of Supervisors approved the budget as presented.

#### New Business:

1. Action Items
  - a. None
2. Discussion Items:
  - a. CHNA and IDPH Community Health Needs Priorities Approval – The Board of Health members were given copies of the report which was required by the State and also a more detailed report of the Community Health Needs. One area of concern was the Founded Child Abuse and Neglect rate in Cerro Gordo County is significantly higher than the State rate. Possible contributing factors for these higher rates could be better reporting in Cerro Gordo County, higher mental health issues, and/or lower poverty levels. This report will help other organizations within the community who need to do community assessments. After reviewing the reports, the Board of Health was supportive of the information included.
  - b. Strategic Plan Six Month Report showing the progress of the strategic priorities that were set during the last strategic planning session. This report shows several goals already completed and many ahead of projected completion dates.
  - c. New Building Update – Ron updated the Board members on the progress that has been made. The north end location is still being considered. Communication has been started with the City Manager and City Administrator.
  - d. Discuss Board of Health Non mandated Program Priority preference – The health department rankings were added to the report showing top priority to lowest priority programs. Core team members will look at the ranks and determine if adjustments need to be made. These ranks change from year to year.
  - e. Quarterly Awareness Dates (Activities Update) – Kara Ruge provided an update of the upcoming events which the department will be spotlighting some of the services we provide. National Nutrition month in March, National Public Health week in April, National Immunization week in April are just a few of the events. The department will be using social media, website, radio ads and Facebook to promote our services.

#### Core Team Dialogue

Katelyn Nicholson, Public Health Dietitian, has been working with Payless grocery store in Clear Lake to place tags on the shelves in the store to give tips about different products.

Medicaid Modernization will be starting April 1<sup>st</sup>; this will involve moving all Medicaid clients to a Managed Care Organization.

Core Team was adjourned at 1:45pm.

Health Director/ Board of Health Discussion

Ron informed the Board of the upcoming FY15-16 budget amendment. The department will begin the process in April and present to the Board in May. Phil mentioned the Township Trustee meeting and asked Ron to elaborate. The Succession of Command was revisited.

Health Director was adjourned at 2:00pm.

Board of Health meeting was adjournment at 2:05pm.

No items for discussion

Next Board of Health meeting is April 15<sup>th</sup>, 2016 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kristy Marquis". The signature is written in a cursive, flowing style with a large, sweeping flourish at the end.

Kristy Marquis  
Secretary