



# Cerro Gordo County Department of Public Health

Cerro Gordo County Board of Health

Friday, June 17<sup>th</sup>, 2016

MINUTES

**Present:** Dr. Johnson, Chair  
Barbara Kellogg, Vice Chair  
Kristy Marquis, Secretary  
Phil Dougherty  
Carol Hillebrand

**Staff:** Ron Osterholm, Health Director  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Linda Read, RN, BSN, Family and Community Health Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manager  
Jenna Willems, MPH, CHES, Healthy Homes Program Coordinator

**Guest:** Lisa Koppin, North Iowa Community Action  
Peggy Funk, North Iowa Community Action

Meeting was called to order at 12:40pm.

**Presentation:** Lisa Koppin and Peggy Funk with North Iowa Community Action reviewed the programs and services they offer including the I-Smile, Maternal Health, Family Planning, Child Health, and WIC.

**Minutes:** Minutes were approved for May 13<sup>th</sup>, 2016 meeting with a motion by Phil Dougherty and second by Carol Hillebrand, motion passed.

**FY 15-16 3<sup>rd</sup> Quarter Reports:** Service section reports were presented and approved with a motion by Phil Dougherty and second by Carol Hillebrand.

**Old Business:**

1. Action Items
  - a. None
2. Discussion Items
  - a. None

**New Business:**

1. Action Items
  - a. The 2016 County Employee Handbook Amendment was presented and the board was given the chance to review and the board gave approval with a motion by Kristy Marquis and second by Phil Dougherty for Dr. Johnson to sign the amendment to acknowledge receipt but the handbook was not adopted by the Health Department as the Health Department has its own

employee handbook. The county policy regarding inclement weather and the disclaimer box regarding work-related injuries may be reviewed for possible additions to the health department employee handbook.

- b. A brief review of the proposed new building design and location was presented to all board members. The current new building plan would require 39,000 square feet to meet the building, parking and green space requirements. The requested bond amount would be for \$3.38 million. Ron requested the Board of Health either 1) approve to move forward with requesting the Board of Supervisors support a bond issue to build a new health department or 2) discontinue the project and remain at Mohawk Square. Dr. Johnson, Chair asked for a motion. Kristy Marquis motioned to move forward with the new building project and request the Board of Supervisors support the bond issue. Motion was seconded by Carol Hillebrand. Barbara Kellogg, Kristy Marquis and Carol Hillebrand voted yes; Phil Dougherty abstained from voting. The motion carried.

2. Discussion Items:

- a. None

Core Team Dialogue

None

Core Team was adjourned at 2:10pm.

Health Director/ Board of Health Discussion

No items were discussed.

Health Director was adjourned at 2:15pm.

Board of Health meeting was adjournment at 2:15pm.

No items for discussion

Next Board of Health meeting is August 19<sup>th</sup>, 2016 at 12:30pm in the Edna McCaulley Conference Room at Public Health.

Respectfully Submitted,



Kristy Marquis  
Secretary