

Cerro Gordo County Board of Health  
Friday, January 10, 2014  
AMENDED MINUTES

**Present:** Dr. Mark Johnson, President  
Kristy Marquis, Secretary  
Phil Dougherty

**Absent:** Barb Kellogg, Vice President  
Frankie Winegardner

**Staff:** Ron Osterholm, Health Director  
Kara Vogelsson, MHA, Organizational Development and Research  
Service Manager  
Jodi Willemssen, Public Health Preparedness Service Manager  
Kelli Huinker, Health Promotion Service Manager  
Cathy Gomez, MBA, Finance & Administration Service Manger  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Linda Read, RN, BSN, Family and Community Health Service  
Manager  
Nola Aigner, MA, PIO Officer  
Teresa Heitland, RN, BSN, CIC, Chronic Discase Service Manager

**Guests:** Tom Drzycimski, Human Resources  
Becky Stevens, Home Care Aide

Meeting was called to order at 12:35 pm.

**Election of Officers:** Motion to leave Dr. Johnson as Chair, Barb Kellogg as Vice-Chair and Kristy Marquis as Secretary. Motion by Kristy Marquis, second by Phil Dougherty. Motion passed.

**Minutes:** Minutes from Amended October 11, 2013 and November 8, 2013 passed. Motion by Kristy Marquis, second by Phil Dougherty.

**2014 Board Meeting Schedule:**

February 14, March 14, April 11, May 16, June 13, July no meeting, August 8, September 12, October 10, November 14, December date to be set if meeting needed, January 9, 2015.

**Old Business:**

- A. Action Items
  - 1. None
- B. Discussion Items
  - 1. None

New Business:

A. Action Items

1. Approval of FY 2014-2015 Budget - Cathy Gomez presented the Board with the budget 2014/2015 fiscal year proposed budget. The Board received the draft budget the previous week for review.

The budget summary shows total expenses of \$3,866,300 and expected revenue of \$2,197,562. The past two years the Health Department has kept tax asking flat and internally absorbed all added expenses, including salary and benefits increases. This year the Health Department is requesting for additional tax asking of \$139,176 to cover the increase in salary and benefits suggested by the County Board of Supervisors.

Requested tax support does not include \$45,830 for the new added position or \$22,571 Home Care Aide salary increase. Those amounts were absorbed within the budget

Illustrated in the budget packet shows the proposed total budget supported by 42.4% tax support, 56.8% supported by grants and other resources, while .8% supported by special fund. Year to year budget comparisons shows an increase in revenue of \$173,377 and an increase in expenses of \$225,143.

Motion by Kristy Marquis to approve and Phil Dougherty second. Motion passed.

B. Discussion Items

1. Tom Drzycimski presented the proposed revisions to the Cerro Gordo County Employee Handbook. He requested the Board of Health to grant Dr. Johnson authorization to sign the preface recognizing the county proposed employee handbook revision and acknowledge the Boards intent to bring the Health Departments Employee Handbook under the scope of the Cerro Gordo County Employee Handbook, but understand variance may exist due to unique policies. Motion by Kristy Marquis, second by Phil Dougherty. Motion passed.

Core Team Discussion

Kelli Huinker spoke about the new program "Exercise is Medicine".

Linda and Kara give an update on the Innovation Care Grant with Mercy. They feel some large steps have been made in getting the groups involved to work together.

Karen provided information on the HVP clinics which are going to be held to get vaccines to adolescents.

Core Team was adjourned at 1:30 pm.


Health Director/ Board of Health Discussion

Continued discussion regarding the budget and future public health initiatives.

The meeting was adjourned at 1:45 pm.

The next meeting is scheduled for Friday, February 14th, 2014 @ 12:30 pm.

Respectfully Submitted,

  
Kristy Marquis  
Secretary