



Cerro Gordo County Department of Public Health

BOARD OF HEALTH
Friday, November 18th, 2016 at 12:30pm
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Service Award
- III. Introduce New Staff
- IV. Approve October 21st, 2016 minutes
- V. Approval of FY 16-17 First Quarter
 1. Family and Community Health Services
 - Two new employees started. Staci Andrea in July as the Nursing and patient Care Support Assistant, and Tammy Gerken, RN, in August as a staff nurse.
 - Total number of clients and visits decreased in the first quarter of FY 16-17 as compared to the 4th quarter of FY 15-16. Medicare and Medicaid clients increased as compared to the 1st quarter of FY 15-16.
 2. Home Care Aide
 - Carolyn Opkis resigned as Administrative Aide, Deanna Loeschen moved into that position.
 - Union Contract for the Home Care Aides signed for one year, ending June 2017.
 - Funding from Elderbridge Agency on Aging decreased for this fiscal year.
 3. Acute Infectious Disease, Epidemiology and Preparedness
 - The Infectious Disease Nurse investigated and provided follow up to 129 cases of Cryptosporidiosis in Cerro Gordo County this quarter. The department worked with healthcare providers, childcare centers, swimming pools and schools to provide information and prevent further spread of illness.
 - Flu season has begun! A total of 76 outreach clinics were scheduled, in which the first one kicked off on September 12th. Clinics were scheduled with local businesses, long term care facilities, assisted living facilities as well as schools. We also began providing flu vaccine in our immunization clinic.
 - AIDEP staff provided information/education about our services at the following venues the first quarter: National Night Out, YMCA Back to School, Parks & Rec Fun and Sun Program.

4. Environmental Health Services
 - HUD Grant received! Completed contract negotiations. Kick off grant next quarter. Attended new grantee training end of September.
 - FDA-AMC grant is moving forward with standards and ServSafe implementation in to schools and Work Force Development.
 - FDA Standard 5 met. This is a big deal. First Agency in the state to do so.
5. Organizational Development and Research
 - Kara Vogelson attended PHAB Accreditation Coordinator training in Virginia. With the completion of this, we will now have access to e-PHAB, the system used to upload all documentation, and our year deadline begins.
 - We received the largest grant in the history of this Department with the Housing & Urban Development Lead & Health Homes Hazard award at \$1,384,274.
 - Our customer satisfaction rating continues to be incredibly high for the 6 indicators used to measure success; we continue to utilize quality improvement to address process problems and feedback.
6. Marketing and Public Information
 - I was on maternity leave from July-August. Most of the marketing was completed prior to my leave in June, and was set to play out while I was gone. Kara Vogelson took over the MPIO duties while I was gone. She did an outstanding job!
 - Launched our 2016-2017 flu campaign. The theme is “Even Super Heroes Get a Flu Shot!”
 - Monitored and managed the media and public information during the cryptosporidiosis outbreak.
7. Finance and Administration
 - Expenses – 16/17 Qtr 1: \$927,474 or 23% of total budget.
 - Revenue – 16/17 Qtr 1: \$387,812 or 17% of internal expected budget, 10% of total budget (tax dollar included)
 - Receivables – 16/17 Qtr 1: \$130,699 (83% current, 17% past due)

VI. Presentation by Dr. Thoreson

VII. Old Business

1. Action Items
 - a. None

2. Discussion Items
 - a. None.

VIII. New Business

1. Action Items
 - a. None.

2. Discussion Items
 - a. None.

IX. Core Team Dialogue

X. Core Team Adjournment

- XI. Health Director/Board of Health Discussion
 - 1. Review Aging In Place Model

- XII. Health Director's Adjournment

- XIII. Board of Health Discussion

- XIV. Adjournment