

BOARD OF HEALTH
Friday, November 14, 2014 at 12:30 p.m.
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Present Service Award
- III. Approve September 12, 2014 minutes
- IV. Approval of FY 13-14 Annual Report
Finance and Administration
- V. Approval of FY 14-15 1st Quarter Report
 1. Family and Community Health Services
 - a. Three nurses volunteered to help in the first aide stations at RAGBRAI this year in July. The group was very organized and consisted of both nurses and EMT's from the area.
 - b. Total client numbers and visits decreased in the first quarter of FY14-15. Medicare and Medicaid numbers of clients and visits fluctuated slightly.
 - c. A continuation for the Care Coordination Grant was written and awarded to Mercy Medical Center – North Iowa.
 2. Home Care Aide
 - a. Family Connections no longer contracting with us.
 - b. Hours decreased from last quarter by 27.5 and clients decreased by 19.
 - c. Medicaid hours decreased by 43 and Medicare hours increased by 61.
 3. Acute Infectious Disease, Epidemiology and Preparedness
 - a. The service section underwent some restructuring this quarter, with the hire of Bethany Aberg to serve as the immunization nurse. Current employee, Jen Stiles took the position of Infectious Disease Nurse and Jodi Willemsen transitioned into the Infectious Disease, Epi & Preparedness Service Manager.
 - b. This quarter we received two grants: Calling The Shots / Empowerment which will focus on increasing immunization rates in 0-3 years of age by working with five Mercy clinics to send reminders to parents/guardians. We also received the ICC / Taking Shots Against Cancer grant which will again work with improving HPV vaccination rates among those who are 11-26 years of age. Five Mercy clinics will be participating in a friendly competition to see who can increase their rate the most. An educational symposium will also be held for providers to talk about HPV and promoting this within their clinics.

- c. Quite a bit of time was spent this quarter in preparing for flu season. A total of 84 outreach flu clinics were scheduled, in which 33 clinics were held in the month of September. A total of 983 doses of flu vaccine were administered during the quarter (which includes outreach and at the health department).
 4. Environmental Health Services
 - a. Hired Jenna Willems as Healthy Homes Program Coordinator.
 - b. Presented arsenic project at the NEHA conference in Las Vegas.
 - c. Received two Governor's Environmental Excellence awards.
 5. Organizational Development and Research
 - a. We were awarded about \$474,000 in grants during quarter one.
 - b. We wrote a grant application to study the effect of arsenic exposure in humans with partner agencies..
 - c. All staff members have completed the Strengthsfinder assessment.
 6. Chronic Disease Prevention and Health Promotion
 - a. The Chronic Disease Prevention & Health Promotion Service Section developed at the start of the quarter. The section provides the following services: cancer screening and prevention, senior health clinic, blood pressure clinics, tobacco prevention, and nutrition and fitness services.
 - b. Rachel Beck joined the Health Department in September. She is a Registered Dietitian and Licensed with the State of Iowa.
 - c. The Community Transformation Grant (CTG) wrapped up its final year of the grant on September 29th. Several exciting initiatives were achieved! See report for full description of program accomplishments.
 7. Marketing and Public Information
 - a. Through the Community Transformation Grant we purchased and placed four park benches in September with advertising for the use during Breast Cancer Awareness month (October) and year round.
 - b. Completed the communications survey, and created the marketing matrix for the QI grant.
 - c. During the quarter we received 139 new likes on our Facebook page, totaling 854 people who receive our posts and updates.
 8. Finance and Administration
 - a. Expenses: 1st Qtr Ending: \$ 898,315 or 23% of budget
 - b. Revenue: 1st Qtr Ending: \$ 470,130 or 12.3% of budget
 - c. Receivables: 1st Qtr Ending: \$ 126,381 (94% is current due)

VI. Old Business

1. Action Items
 - a. None

- 2. Discussion Items
 - a. None
- VII. New Business
 - 1. Action Items
 - a. None
 - 2. Discussion Items
 - a. Strategic Planning Direction
 - b. Health Department Building Selection Update Direction
 - c. Ebola Community Initiatives
- VIII. Core Team Dialogue
- IX. Core Team Adjournment
- X. Health Director/Board of Health Discussion
- XI. Health Director's Adjournment
- XII. Board of Health Discussion
- XIII. Adjournment