

BOARD OF HEALTH
Friday, May 16, 2014 at 12:30 p.m.
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Approve April 11, 2014 minutes
- III. Approval of FY 13-14 3rd Quarter Report
 1. Family and Community Health Services
 - a. Communication software was developed as the next step towards community collaboration. This will allow resources to share real time data sharing capabilities.
 - b. Total client numbers and visits decreased in the third quarter of FY13-14 as compared with the second quarter of FY13-14. No clients were seen daily.
 - c. Total client numbers decreased in comparison of the third quarter of FY 13-14 and FY 12-13 but visits increased.

Senior Health Clinic

 - a. 7 Senior Health clinics were held in 5 locations. People don't come as often to clinics during the winter weather and 2 Mason City clinics were canceled due to snow.
 - b. Following referrals for screening criteria outside a normal range people had new medications started to test chronic and acute conditions, newly diagnosed with diabetes, and had a visit with a specialists about possible surgery.
 - c. Legacy Manor was a new site for blood pressure screening.
 2. Home Care Aide
 - a. Jessica Stonecypher joined the department in February as a Home Care Aide.
 - b. Hours decreased from last quarter by 99.5; client numbers remained the same.
 - c. 26 health department employees are participating in the Iowa Financial Fitness Challenge, an outline training program focusing on financial education.
 3. Disease Prevention Service
 - a. Due to restructuring, the Iowa Infertility Prevention Project has been renamed Community-Based Screening Services (CBSS). Some restrictions have been placed on who can be offered testing. To date, this has not made a significant impact on testing services at CGPH.
 - b. Activities to increase HPV awareness and vaccination levels continued. Over 6,000 records were assessed and updated in the Iowa's Immunization Registry Information System (IRIS) to determine HPV vaccination coverage rates in 5 Mercy Medical Center Clinics. HPV awareness letter and flyer was sent in a direct mailing to adolescents (aged 11-18 years) identified as needing the HVP vaccine according to IRIS. A total of 2,659 letters/flyers (68% of the adolescents) were included in the mailing.
 - c. Influenza vaccine administration was completed by the end of third quarter. A total of 3,441 flu vaccines were administered during the season.
 4. Environmental Health Services
 - a. Two FDA standards were submitted to IDIA for audit. Awaiting response.

- b. Significant progress made with new UDWS Grant – HealthSpace database for wells/septics moving along well.
 - c. Food safety task force held its first meeting – Very successful. Second meeting scheduled for April.
5. Organizational Development and Research
- a. We applied for 8 grant applications in quarter 3: four of which were for new opportunities.
 - b. The County Health Rankings were released in March; Cerro Gordo County has improved its ranking over the past 3 years jumping from 80th to 51st of the 99 Iowa counties.
 - c. The Community Care Coordination project with Mercy and NICAO is progressing and we have been working on the development of shared software that can be accessed by community agencies.
6. Chronic Disease
- a. The Komen Grant was completed on March 31st with the majority of the educational activities occurring this quarter.
 - b. The CFY Grant is experiencing declining enrollments due to the Affordable Care Act.
 - c. The Iowa Get Screened project finally had some screenings completed, however, enrollment numbers remain low as garnering interest in completing the testing is a challenge.
7. Public Health Preparedness
- a. Quality Improvement Grant Project: during this quarter, the team underwent the process of taking root causes determined to hinder effective communication and developed various solutions to work around those issues. Processes will be tested through an exercise the beginning of June.
 - b. Quality Improvement Grant Collaborative: during this quarter over 500 surveys were collected from community members to begin building a tool to help identify how to best communicate with varying audiences. See an example of how this information was compiled and used in the report.
 - c. Some of the topics covered in the media this quarter included: Cerro Gordo County Food App, new year's resolutions and healthy choices, community communication survey, colorectal cancer, infant immunization month, groundwater awareness week, testing private well water, county health rankings, through with chew campaign and national Kick Butt's Day (tobacco cessation).
8. Health Promotion and Wellness
- a. Over 70 childcare providers in 3 counties (Cerro Gordo, Hancock, Worth) received Nutrition Training (LEAN Essentials) through the Empowerment Childhood Obesity Grant.
 - b. Penny and Kelli became certified Freedom From Smoking facilitators for the American Lung Association's group cessation program.
 - c. The department was notified that the Community Transformation Grant will not be funded for the final 2 years of its 5 year cycle. (Sept. 30, 2014 to Sept. 30, 2016)
9. Finance and Administration
- a. Expenses: 3rd Qtr Ending: \$2,603,794 or 72% of budget
 - b. Revenue: 3rd Qtr Ending: \$2,067,378 or 59% of budget
 - c. Receivables: 3rd Qtr Ending: \$365,511

- IV. Public Hearing at 1:00 p.m.
 - Appeal Hearing, Mr. Dale Hill, Aggrieving Issue Order under Dangerous Dog Ordinance.

- V. Old Business
 - 1. Action Items
 - a. None
 - 2. Discussion Items
 - a. Health Department Reorganization

- VI. New Business
 - 1. Action Items
 - a. Approve Addendum to Employee Handbook Smoking Policy
 - b. Approve FY 13-14 Budget Amendment
 - 2. Discussion Items
 - a. None

- VII. Core Team Dialogue

- VIII. Core Team Adjournment

- IX. Health Director/Board of Health Discussion

- X. Health Director's Adjournment

- XI. Board of Health Discussion

- XII. Adjournment