

BOARD OF HEALTH  
Friday, May 13, 2011 at 12:30 p.m.  
Department of Public Health  
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Approve April 8, 2011 minutes
- III. Approval of FY 10-11 3rd Quarter Report
  1. Family and Community Health Services
    - a. Total number of clients increased in the third quarter with the largest increase in skilled nursing.
    - b. All of Elderbridge agency on aging funding was expended in the third quarter increasing the amount of visits billed to local public health service grant
    - c. Kathy Tumilson, RN retired after 18 years of service. Valerie Conklin was joined our team Senior Health Clinic
  - a. Completed nursing assessments decreased during the third quarter as they usually do with winter weather.
  - b. New clients increased in the third quarter.
  - c. Blood pressure screening numbers decreased due to cancellation of 2 clinics in February because of weather concerns.
  2. Home Care Aide
    - a. One staff turnover; Angela Knight resigned in January; Angela Zimmerman hired in March.
    - b. There was not a wait for service at the end of third quarter.
    - c. Direct service hours increased from last quarter by 138 hours.
  3. Disease Prevention Service
    - a. Changes in the Infertility Prevention Program resulted in fewer restrictions for testing which is reflected by the 21% increase in number of patients seen in the STD clinic compared to third quarter last year.
    - b. The majority of influenza vaccine administration was completed during third quarter. A total of 3,055 flu vaccines were administered during the 2010-2011 flu season.
    - c. The DPISM & the Preparedness Service Manager presented information about Continuity of Operations Plans (COOP) at the 2011 NACCHO Public Health Preparedness Summit.
  4. Environmental Health Services
    - a. Visit to Olmsted County to observe their environmental health programs. An outstanding learning experience and new friendships developed.
    - b. Arsenic grant activities are on track with more than 60 well owners volunteering for the project! Way to go Sophia!
    - c. 6—S Process completed to include new paint. What an outstanding process to participate in. Thanks to Kara for the guidance.

5. Organizational Development and Research
  - a. Grant management is implemented and the process is established.
  - b. 6S implemented and completed with significant success.
  - c. Nine grants and two "other project" applications were completed and submitted this quarter.
6. Health Promotion and Education
  - a. IDPH cut the Tobacco Grant by 10%.
  - b. The Care for Yourself grant funding was also cut. Enrollments for the program ceased March 11 statewide. Screenings scheduled after March 11 were canceled.
  - c. The Komen Grant was completed March 31.
7. Public Health Preparedness
  - a. On March 22<sup>nd</sup>, CGCDPH staff participated in a tabletop exercise to test continuity of operations plans.
  - b. Public Health Emergency Response grant received. Funding will be utilized to build on our All Hazards Emergency Response Plan and purchase equipment needed to more efficiently respond to mass dispensing situations.
  - c. Social media update: we currently have 362 "friends" on facebook and 169 followers on twitter.
8. Wellness
  - a. CONGRATULATIONS to the Cerro Gordo County Board of Health for being awarded the Excellence in Physical Activity Award from the Iowa Department of Public Health on account of their leadership and support of Cerro Gordo County's Employee Wellness Programming.
  - b. The Wellness Section is benefiting from the addition of two interns from NIACC's Wellness, Exercise Science and Leisure Program. Robin Smalley and Erin Lynn assist with employee fitness testing, personal training, and group fitness instruction.
  - c. The Wellness Section received contingent approval for a Safe Routes to School Grant which will establish active and safe transportation routes to and from schools for local students via Walking School Buses.
9. Finance and Administration
  - a. Expenses: third quarter ending expenses: \$2,424,619 or 72 % of budget.
  - b. Revenue: third quarter ending revenue: \$1,178,674 or 62 % of budget
  - c. Receivables: third quarter ending receivables \$ \$161,295. Revenue plus receivables = \$1,339,969 or 71% of budgeted revenue.

#### IV. Old Business

1. Action Items
  - a. None
2. Discussion Items
  - a. Revisit Air Quality Future Initiative
  - b. Home Care Aides FY 2011-2013 Union Contract Bargaining Agreement

- V. New Business
  - 3. Action Items
    - a. FY 2010-2011 Budget Amendment
    - b. Home Care Aides FY 2011-2013 Union Contract Bargaining Agreement
  - 2. Discussion Items
    - a. None
- VI Discussion with
- VII. Core Team Dialogue
- VIII Core Team Adjournment
- IX. Health Director/Board of Health Discussion
- X. Health Director's Adjournment
- XI. Board of Health Discussion
- XII. Adjournment