

BOARD OF HEALTH  
Friday, February 14, 2014 at 12:30 p.m.  
Department of Public Health  
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Approve January 10, 2014 minutes
- III. Approval of FY 13-14 2nd Quarter Report
  1. Family and Community Health Services
    - a. Advancing Medical Home grant worked with 1 person to meet identified social determinants of health. Partnerships between Mercy Medical North Iowa and Cerro Gordo County Department of Public Health have become much stronger.
    - b. Mercy was awarded a Community Care Coordination grant this quarter in partnership with the health department and North Iowa Community Action. Strides were made to develop methods to communicate between providers and community organizations.
    - c. Total number of clients and visits increased slightly over the first quarter of FY 13-14.
  - Senior Health Clinic
    - a. A new site for blood pressure screening started in Plymouth after several attempts to engage this community.
    - b. Screening assessments in the clinic resulted with providers changing medication on for two issues, orders for diagnostic blood work, a new diagnosis of asthma and a new diagnosis of pre-diabetes.
    - c. 11 screening assessment clinics were held in 9 different locations with a total of 32 assessments completed.
  2. Home Care Aide
    - a. Increased starting wage for HCA to establish a competitive starting salary for recruitment.
    - b. Awarded scholarship for free financial education to our direct care workers and other department employees to begin February 2014.
    - c. Total direct services hours decreased by 5 hours compared to last quarter.
  3. Disease Prevention Service
    - a. The Pertussis QI project was formally published on the PHQIX website and was selected as an oral concurrent session for the 2014 Iowa Governor's Conference on Public Health!
    - b. An Adolescent Immunization Team was developed with staff from the Health Department and staff from Mercy Medical Center – North Iowa. The team's overall goal is to increase adolescent vaccination rates.
    - c. The HIV/Hepatitis/STD risk assessment screening tool designed by the DPS was featured in the NACCHO Newsletter's HIV/STI Prevention Tool of the Week.
  4. Environmental Health Services
    - a. November 6<sup>th</sup>: Second annual conversation about food safety series with area food businesses.

- b. October 2<sup>nd</sup>: Arsenic summit held in Iowa City to discuss project. Outstanding turnout!
  - c. Reysack nuisance property was demolished. 20 year old nuisance complaint closed!
- 5. Organizational Development and Research
  - a. Partnered with Mercy to develop, write and receive a community care coordination grant.
  - b. 6 grant applications were written; 5 of those were through funders we haven't applied for in the past. Two of the grant applications were collaborations with other organizations.
  - c. Worked extensively this quarter with staff to integrate changes into the strategic plan (this included working activities into existing directions and developing action plans for 4 innovative directions).
- 6. Chronic Disease
  - a. Care for Yourself grant amended to allow an additional month for incentive goal.
  - b. Breast cancer awareness activities completed.
  - c. Recruitment for CDC Diabetes Prevention Program participants initiated.
- 7. Public Health Preparedness
  - a. Work continues with the Quality Improvement grants pertaining to emergency communication and marketing techniques. Many different techniques have been used so far to look at current processes, root causes and solutions. Final reports will be provided once these projects are done!
  - b. The health department partnered with a local retail store to promote preparedness throughout the community. Shoppers were provided the opportunity to complete a preparedness quiz to enter a drawing for a NOAA weather radio.
  - c. The department had many services featured through the media this past quarter: flu, senior health clinics, winter weather awareness day, breast cancer education month, Great American Smoke Out, staff awards, second annual food discussion seminar, and food safety tips over the holidays.
- 8. Health Promotion and Wellness
  - a. 30+ women participated in the American Heart Association Heart Disease Prevention Series, with another 30 enrolled for next quarter.
  - b. Mason City Community School District enhanced their tobacco free grounds policy to include nicotine containing products, such as e-cigarettes.
  - c. Partnered with Hancock County Public Health (Hancock County Health System) and Healthy Harvest of North Iowa to complete a Comprehensive Food Systems Assessment.
- 9. Finance and Administration
  - a. Expenses: 2nd Qtr Ending: \$1,780,717 or 49% of budget
  - b. Revenue: 2nd Qtr Ending: \$1,533,710 or 44% of budget.
  - c. Receivables: 2nd Qtr Ending: \$332,773.

#### IV. Old Business

- 1. Action Items
  - a. None
- 2. Discussion Items
  - a. None

- VI. New Business
  - 1. Action Items
    - a. Approve Employee Handbook Update
    - b. Approve Local Public Health Service Grant Incentive Report
  - 2. Discussion Items
- VII. Core Team Dialogue
- VIII. Core Team Adjournment
- IX. Health Director/Board of Health Discussion
- X. Health Director's Adjournment
- XI. Board of Health Discussion
- XII. Adjournment