

Cerro Gordo County Board of Health  
Friday, February 11, 2011

Present: Mark Johnson, M.D. Chairman  
Barb Kellogg, Vice President  
Kristy Marquis – Secretary  
Phil Dougherty

Absent: Pat Galasso

Staff: Karen Crimmings, RN, Disease Prevention and Investigation  
Service Manager  
Kara Vogelsson, Organizational Development and Research  
Manager  
Jodi Willemsen, Public Health Preparedness Service Manager  
Teresa Symens, Health Promotion & Education Service Manager  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Kelli Huinker, Wellness Coordinator

Guests: Erin Lynn - Intern

Meeting was called to order at 12:40 pm.

Service Awards: Barb Kellogg presented Betty Kroner with an award for 5 years of service and presented Lisa Losen with an award for 15 years of service.

Minutes: Motion by Dougherty, second by Marquis to approve the minutes of the January 21, 2011 meeting. Motion passed.

1<sup>st</sup> Quarter Report: Motion by Marquis, second by Dougherty to approve the 1<sup>st</sup> quarter reports. Each service manager discussed their top three items from the 1<sup>st</sup> quarter. Motion passed.

Old Business: Blood Sugar checks were done for the Board of Health members.

New Business: Approve Environmental Health Fee Adjustment: Hanft presented the Board of Health with the proposed fee adjustment for Environmental Health fees. Motion by Johnson, second by Marquis. Motion passed.

Board of Health Website Design: Willemsen updated the Board of Health on the new website that we will be rolling out soon. Willemsen needed to know if the Board of Health members wanted a group photo or to have individual photos of them. Board of Health members wanted a group photo again. At the next Board of Health meeting we will get a new group photo of the Board of Health members.

Core Team Dialogue: Each Service manager discussed their top three items from 2<sup>nd</sup> quarter's reports.

Lisa Losen updated the Board of Health that she just recently had an employee leave and has hired a new employee that will be starting on March 2<sup>nd</sup>.

Kara Vogelsson talked about the 6S process and the success that it has had. Currently she is working on CHNA HIP.

Jodi Willemsen updated the Board of Health on the new APC grant with King County and she will be traveling to Atlanta for a preparedness summit.

Teresa Symens discussed that the BCC grant is on track. Symens also stated that she will set up on February 12<sup>th</sup> at the WOW expo at Southbridge mall.

Kelli Huinker introduced Erin Lynn one of the interns that will be completing their internship with Huinker. Robin Smalley is the other intern that will also be completing her internship with Huinker.

Karen Crimmings updated the Board of Health on two grants within the disease prevention area that have started again this year. Crimmings also stated that she will be traveling to Atlanta for the preparedness summit.

Brian Hanft talked about nuisance complaint in regards to bed bug issue that he has been working on. Hanft stated that the town of Dougherty is working on getting septic system put in that the Health department will not get involved until needed.

The Core team was dismissed at 1:30 pm, leaving the Environmental Health Service Manager to meet with the Board one-on-one.

Miscellaneous: Discussion in regards to personnel procedures.

Meeting adjourned at 1:50 pm.

The next meeting is scheduled for Friday, March 11, 2011 at 12:30 pm.

Respectfully Submitted,



Kristy Marquis  
Secretary