

BOARD OF HEALTH
Friday, February 8, 2013 at 12:30 p.m.
Department of Public Health
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Service Awards
- III. Board of Health Picture
- IV. Approve January 11, 2012 minutes
- V. Approval of FY 12-13 2nd Quarter Report
 1. Family and Community Health Services
 - a. Penny Bakehouse retired this quarter after 22 years of employment. Valerie Conklin will assume the position of Assistant Service Manager and Darla Smith was hired to fill the position of Public Health Nurse.
 - b. Client numbers and visits decreased some in the 2nd quarter of FY 12-13 but are still greater than last year during this quarter.
 - c. Physical Therapy services are now contracted through an individual starting the quarter.
 - Senior Health Clinic
 - a. 12 clinics were held in 9 sites throughout the county for a total of 33 comprehensive nursing assessments completed.
 - b. Referrals were made to providers and community agencies following clinic visits.
 - c. Shirley represented the department during the fall SALT forum.
 2. Home Care Aide
 - a. Personal leave hours increased from 2nd quarter FY 11-12 to FY 12-13 by 78%.
 - b. Laci Kapalata joined our team in October as a part-time Home Care Aide.
 - c. Medicare hours increased by 68% and Medicaid hours increased by 13% compared to 2nd quarter FY 11-12.
 3. Disease Prevention Service
 - a. The Health Department received a \$5,000 grant (funded by the Robert Wood Johnson Foundation) through the National Network of Public Health Initiatives to improve community mitigation efforts, specifically to pertussis outbreaks, through a formal Quality Improvement process.
 - b. Flu vaccine continued to be offered to the public throughout second quarter. 3,220 influenza vaccines and 42 pneumonia vaccines have been administered so far this influenza season.
 - c. Free Tdap vaccine was offered to all students (grades 5-12) attending school in Cerro Gordo. 115 students took part in the school-based clinics.

4. Environmental Health Services
 - a. First annual food safety summit series kicked off November 28th. Although it was not well offers a start to new and greater food program enhancements!
 - b. Much work completed on the strategic issue #9—Retention and Recruitment.
 - c. TNC annual survey form revised and submitted for DNR approval.
5. Organizational Development and Research
 - a. Approaching piloting point of care technology for the home care aides.
 - b. Attending the Quality Improvement training in North Carolina.
 - c. Holding 2 service section strategic planning meetings.
6. Chronic Disease
 - a. The web-based data reporting and vouching system for the Care for Yourself program went live October 1.
 - b. Two women were diagnosed with breast cancer through the Komen grant this quarter.
7. Public Health Preparedness
 - a. This quarter we had the opportunity to attend the Mason City Fire Department open house to help spread the word about preparedness and safety to the community.
 - b. First meeting was held to talk about the formation of a preparedness healthcare coalition within Cerro Gordo County.
 - c. Public health promotions throughout this quarter included: bullying, Tdap clinics offered in schools, winter preparedness, Great American Smoke Out, National Home Care Month, Avoiding Food Borne Illnesses and Stopping the Spread of Germs at Work. A new YouTube video was also created to promote healthy snacking.
8. Health Promotion and Wellness
 - a. Cerro Gordo County Department of Public Health was recognized as one of the first Blue Zones Designation Organizations in Iowa! The designation highlights the department's commitment to employee health and well-being.
 - b. The LEAN Start Series – a Childhood Nutrition Training for childcare providers was a huge success in October! Additional trainings have been requested by the Charlie Brown Childcare Food Program for Spring 2013.
 - c. The I-STEP Youth Tobacco Groups, along with the Health Promotion team and PIO, created a Smoking Prevention YouTube Video which gained popularity of the local American Cancer Society; the video may be featured at a local school Relay for Life event in May.
9. Finance and Administration
 - a. Expenses: 2nd Qtr. Ending: \$ 1,760,461 or 51 % of the allocated budget
 - b. Revenue: 2nd Qtr. Ending: \$ 877,645 or 47 % of the expected budget
 - c. Receivables: 2nd Qtr. Ending: \$ 278,218

VI. Old Business

1. Action Items
 - a. None
2. Discussion Items
 - a. None
 - b. None

- VII. New Business
 - 3. Action Items
 - a. Approval of FY 13-14 LPHS Application
 - 2. Discussion Items
 - a. None
- VIII. Core Team Dialogue
- IX. Core Team Adjournment
- X. Health Director/Board of Health Discussion
- XI. Health Director's Adjournment
- XII. Board of Health Discussion
- XIII. Adjournment