

BOARD OF HEALTH  
Friday, January 21, 2011 at 12:30 p.m.  
Department of Public Health  
Edna McCaulley Conference Room

AGENDA

- I. Call to Order
- II. Elect Board of Health Chair, Vice-Chair and Secretary
- III. Establish 2011 Board of Health Meeting Calendar
- IV. Approve October 8, 2010 minutes
- V. Approve December 17, 2010 minutes
- VI. Approval of FY 10-11 1<sup>st</sup> Quarter Report
  1. Family and Community Health Services
    - a. Total number of clients by 5 decreased in the first quarter of FY 10-11 most notably in the areas of Medicare and No Fee
    - b. The Diabetes Screening and Education grant ended in September. The third year of this grant 301 people were screened, 80% of the participants women, and 15 people tested over 200 with non fasting blood sugars, mostly diagnosed diabetics.
    - c. A successful record audit was completed with Merit Behavioral Corporation.
  - Senior Health Clinic
    - a. 15 clinics were held in 12 sites with 42 screening assessments completed.
    - b. 7 formal referrals were made to physicians.
    - c. Shirley attended training on the Diabetes Screening and Education grant along with materials to reproduce the program.
  2. Home Care Aide
    - a. Angie Zavala, Home Care Aide, resigned in July; Shanna Northrup, Home Care Aide, was hired in August.
    - b. Direct service hours decreased by from last quarter by 142.5.
    - c. There was not a wait for service during this quarter.
  3. Disease Prevention Service
    - a. A new Vaccine Patient Assistance Program began. The program provides free vaccine to persons 19 years of age or older that do not have vaccine insurance coverage and meet income guideline criteria.
    - b. The Health Department's drug testing services for the Department of Human Services changed at the beginning of the new fiscal year.
    - c. Influenza vaccine season preparation began in September. Vaccine administration began the week of September 27<sup>th</sup>.
  4. Environmental Health Services
    - a. Initiated Arsenic project.

- b. Research air quality program for next steps.
- c. Portland sewer project nearly complete—bonding program reinstated to provide assistance.
- 5. Organizational Development and Research
  - a. Establishing a grant management process.
  - b. Applying for and receiving a nationally competitive grant.
  - c. Participating in departmental interviews for the Environmental Health Specialist I & the Public Information Officer.
- 6. Health Promotion and Education
  - a. We started on the call back lists for women we were unable to enroll in April-June due to the IDPH contract change.
  - b. We were learning about the new Lifestyle Interventions for the Wise Woman participants.
  - c. JEL groups were back in action after summer break.
- 7. Finance and Administration
  - a. Expenses: first quarter ending expenses: \$ 725,549 or 22 % of budget.
  - b. Revenue: first quarter ending revenue: \$ 213,545 or 11 % of budget
  - c. Receivables: first quarter ending receivables \$ 176,513. Revenue plus receivables = \$ 391,523 or 21% of budgeted revenue.
- 8. Public Health Preparedness
  - a. Alanna Davison joins the CGCDPH as the new Public Information Officer.
  - b. The CGCDPH is awarded an Advanced Practice Center Preparedness grant. The department will be working with Public Health – Seattle & King County to test preparedness tools to be shared nationwide.
  - c. Staff participated in the Incident Command System / Emergency Operations Center training on July 16<sup>th</sup>.
- 9. Wellness
  - a. Development of Worksite Wellness Packet for local businesses – aid in employee wellness programming.
  - b. 22 preschool classrooms in Cerro Gordo County utilizing the Animal Trackers physical activity curriculum.
  - c. Wellness Coordinator completes first year of service with Public Health.

## VII. Old Business

- 1. Action Items
  - a. None
- 2. Discussion Items
  - a. None

## VIII. New Business

- 1. Action Items
  - a. None
- 2. Discussion Items
  - a. Legislative Issues Update
  - b. Wellness Program Progress Report
    - Fitness Room Attendance Report
    - A Larger Life Program Update

- IX. Core Team Dialogue
- X. Core Team Adjournment
- XI. Health Director/Board of Health Discussion
  - a. Staff and Program Update
- XII. Health Director's Adjournment
- XIII. Board of Health Discussion
- XIV. Adjournment