

Cerro Gordo County Board of Health  
Friday, January 8, 2010

Present: Mark Johnson, MD, Chairman  
Candi Schickel, Vice Chair  
Barb Kellogg, Secretary  
Pat O'Brien-Galasso  
Phil Dougherty

Staff: Ron Osterholm, Health Director  
Linda Read, RN, BSN, Service Manager, Family & Community Health Service  
Dorene Christensen, MBA, Deputy Director, Finance & Administration  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Karen Crimmings, RN, Service Manager, Disease Prevention and Investigation  
Jodi Willemsen, Public Health Preparedness Service Manager  
Tammy Bryant, Health Promotion & Education Service Manager  
Kara Vogelsson, Assistant Health Planner  
Kelli Huinker, Wellness Coordinator

The meeting was called to order.

Service Award: Candy Schickel presented Angie Zavala with an award for 15 years of service.

Minutes: The minutes of December 18, 2009 were tabled until February.

Appoint Chair: Motion by O'Brien-Galasso, second Kellogg to retain all positions as they were last year; Dr. Johnson as Chair, Schickel as Vice Chair and Kellogg as Secretary. Motion passed.

09-10 Budget: Dorene Christensen presented the Board with the 2010-2011 fiscal year proposed budget. Christensen indicated this budget reflects an increase in expenses and a reduction in revenue.

Attachment A outlined the approved FY 2009-2010 budget while Attachment B outlined the proposed FY 2010-2011 budget. Attachment C showed these same two budgets side by side broken down by service section for easier comparison. Attachment C indicated a net change of \$155,084 in tax support. Christensen mentioned some of the largest factors in the revenue reduction are the expected reductions in funding from the Iowa Department of Public Health, Medicare and Medicaid reimbursement.

Attachment D outlined the proposed budget by revenue source, illustrating that 47% of the department budget is covered by Fund 024 revenue, 13% of the department budget is Fund 021 revenue and use of fund balance. As a result, only 40% of the budget is from tax support. Attachment E outlined the proposed budget by service section and program; as each service manager developed budgets by program. Attachment F outlined the proposed budget in the county format with a narrative.

As discussed, we are a service driven department and 80% of our budget goes toward salary/benefits.

Christensen explained that Fund 024 can be considered the big Health Department fund everything in the department runs out of it except for inspections. Inspections are a portion of the environmental services; environmental is the only department which is split between the two funds. Environmental program under Fund 024 include septic, wells, mosquito and nuisance programs. Fund 021 is the regional inspection program which encompasses the facility inspections for food, pool, tanning, tattoo and body piercing.

In discussion, Hanft used McDonalds's as an example, they do have and they do follow their corporate "franchise" standards, however we still need to inspect them as corporate standards don't always follow along with state or federal standards.

Upon request for a breakdown in the change in revenue, Christensen outlined the Environmental sections decrease was the assumed reduction in the grants-to-counties program; Senior Health Clinic was a moderate decline in Elderbridge funding; Disease Prevention, the only section with an increase in revenue, was due to the influenza program and additional testing; Health Planning and Development has no revenue, therefore sees no change; and Health Promotion and Education showed an increase of \$275.

Osterholm stated changes do occur; today's proposed budget may be modified by June. This process occurs every year; we get approval from the Board of Health first, and then go before the Board of Supervisors. By law, the Board of Supervisors can not veto by line item, if they don't support a certain program for instance, but they can cut our budget by "x" number of dollars.

Osterholm stated each service section manager will meet with him and every aspect of their sections budget will be looked at. Osterholm has to look at the mission of public health and the biggest impact we can provide to the community for the sustaining period of time. If there is a

program we like but that program is going in the wrong direction, even if it has good intent, what have we accomplished? We may have to sacrifice some to have a lot versus keep a little to lose a lot.

Read mentioned as of several years ago payment on court-ordered services is no longer received. Our existing court-ordered piece is housekeeping services, which is something we can not bill the client for.

Hanft mentioned we can now set our own fees for the time-of-transfer program. As such, he will be putting that program on the May agenda.

Moved by Kellogg, seconded by Dougherty to accept the FY 10-11 proposed budget as presented. Passed.

Meeting Calendar: Established the Board of Health 2010 Meeting Calendar. The second Friday of each month at 12:15 pm seemed to work for all present. The following dates were set. February 12th, March 12th, April 9th, May 14th, June 11th, no meeting in July, August 13th, September 10th, October 8th, November 12th, and December 10th.

Core Team Dialogue: Osterholm indicated we are back to square one as far as our building relocation plans, as he was notified that we have to be in possession of land in order to bid let. The land with the best cost locally, is located behind Petco, where there is virtually no visibility. Osterholm also mentioned land between the Law Enforcement Center and Highway 122, as well as land on the other side of that Highway. Osterholm stated Sunset School in Clear Lake was offered but it falls into the above category concern. The former Hobby Lobby building in the Southport Shopping Center was also offered, but location and bus route is an issue.

The Core team was dismissed at 2:10 pm, leaving the Health Director to meet with the Board one-on-one.

Miscellaneous:

Meeting adjourned at 2:24 pm. The next meeting is scheduled for Friday, February 12, 2010 at 12:15.

Respectfully Submitted,

Barb Kellogg  
Secretary